

General Fund

2022-2023 Budget Preparation Worksheets - General Fund

Expenditure Description		Historical Data			Budget Next Year		
		Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	Proposed FY 22-23	Approved FY 22-23	Adopted FY 22-23
Beginning Fund Balance		\$ 243,357	\$ 208,417	\$ 91,185	\$ 116,185	\$ 162,037	\$ 162,037
Resources							
	Current Taxes	\$ 206,040	\$ 217,841	\$ 213,900	\$ 222,000	\$ 222,000	\$ 222,000
	Interest	\$ 4,518	\$ 4,020	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
	Donations/Refunds/Other Income	\$ 3,334	\$ 47,134	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000
Total Resources		\$ 457,249	\$ 477,412	\$ 321,085	\$ 354,185	\$ 400,037	\$ 400,037
500 - Personnel Services							
	500 Fire Chief (new)	\$ 81,248	\$ 55,000	\$ 56,650	\$ 58,350	\$ 58,350	\$ 58,350
	510 Grant Funded			\$ -	\$ -	\$ -	\$ -
	520 Seasonal Coverage (new)			\$ 14,000	\$ -	\$ -	\$ -
	525 Other Wages (new)		\$ 11,181	\$ 16,000	\$ 23,400	\$ 23,400	\$ 23,400
	535 Conflagration Wages				\$ 3,000	\$ 3,000	\$ 3,000
	545 Worker's Comp	\$ -	\$ 3,420	\$ 3,605	\$ 3,600	\$ 3,600	\$ 3,600
	565 Payroll Expenses/Taxes	\$ -	\$ 5,265	\$ 12,020	\$ 16,265	\$ 16,265	\$ 16,265
	Staffing Positions - Payroll, Stipends, etc. (moved to "Fire Chief")			\$ -	\$ -	\$ -	\$ -
Total Personnel Services		\$ 81,248	\$ 74,866	\$ 102,275	\$ 104,615	\$ 104,615	\$ 104,615
600/800 - Materials & Services							
	600 Administrative	\$ 93,367	\$ 26,312	\$ 11,582	\$ 10,316	\$ 10,316	\$ 10,316
	610 Public Fire Service	\$ -	\$ -	\$ 1,050	\$ 800	\$ 800	\$ 800
	615 Contract/ Professional Services (moved from "Administration")	\$ -	\$ -	\$ 32,440	\$ 32,800	\$ 32,800	\$ 32,800
	625 Property & Liability Insurance (formerly "Insurance")	\$ -	\$ -	\$ 12,000	\$ 11,000	\$ 11,000	\$ 11,000
	650 Building Maintenance & Supplies (formerly "Facilities")	\$ -	\$ -	\$ 1,700	\$ 1,500	\$ 1,500	\$ 1,500
	660 Satellite Station Rent (moved from "Facilities")	\$ -	\$ -	\$ 3,600	\$ 3,600	\$ 3,600	\$ 3,600
	665 Utilities (moved from "Facilities")	\$ -	\$ -	\$ 9,120	\$ 7,860	\$ 7,860	\$ 7,860
	675 Information Technology (new)	\$ -	\$ -	\$ 3,828	\$ 3,928	\$ 3,928	\$ 3,928
	680 Communication Maintenance ("Communications")	\$ -	\$ -	\$ 1,090	\$ 350	\$ 350	\$ 350
	715 Training/ Travel (combined "Training" & "Travel")	\$ -	\$ -	\$ 10,000	\$ 8,000	\$ 8,000	\$ 8,000
	750 Maintenance of Equipment (new)	\$ -	\$ -	\$ 26,200	\$ 29,600	\$ 29,600	\$ 29,600
	775 Operational Supplies/ Equipment (new)	\$ -	\$ -	\$ 11,500	\$ 11,000	\$ 11,000	\$ 11,000
	790 Uniforms (formerly "Uniforms /PPE Maintenance")	\$ -	\$ -	\$ 2,500	\$ 2,100	\$ 2,100	\$ 2,100
	800 Volunteer Services (new)	\$ -	\$ -	\$ 18,400	\$ 16,400	\$ 16,400	\$ 16,400
	Apparatus and Equipment (split between "Maintenance of Equipment" & "Operational Supplies/ Equipment")	\$ -	\$ 23,482		\$ -	\$ -	\$ -
	Communications (moved to "Communication Maintenance")	\$ -	\$ 19,245		\$ -	\$ -	\$ -
	EMS (moved to "Operational Supplies/ Equip")	\$ -	\$ 1,428		\$ -	\$ -	\$ -
	Facilities (moved to "Building Maintenance & Supplies")	\$ -	\$ 12,846		\$ -	\$ -	\$ -
	Fire Fighting Supplies (moved to "Operational Supplies/ Equip")	\$ -	\$ 9,445		\$ -	\$ -	\$ -
	Health/Wellness (moved to "Wellness Program")	\$ -	\$ 1,576		\$ -	\$ -	\$ -
	Insurance (moved to "Property & Liability Insurance")	\$ -	\$ 9,790		\$ -	\$ -	\$ -
	Recruitment (moved to "Volunteer Services")	\$ -	\$ 720		\$ -	\$ -	\$ -
	Retention (moved to "Volunteer Services")	\$ -	\$ 6,848		\$ -	\$ -	\$ -
	Supplies (moved to "Administrative")	\$ -	\$ 1,292		\$ -	\$ -	\$ -
	Training/Education (moved to "Training/ Travel")	\$ -	\$ 6,403		\$ -	\$ -	\$ -
	Travel Expenses (moved to "Training/ Travel")	\$ -	\$ 103		\$ -	\$ -	\$ -
	Uniform/ PPE Maintenance (moved to "Uniforms")	\$ -	\$ 2,303		\$ -	\$ -	\$ -
Total Materials and Services		\$ 93,367	\$ 121,793	\$ 145,010	\$ 139,254	\$ 139,254	\$ 139,254
900 Capital Projects							
	Administrative Equipment	\$ 1,200	\$ -	\$ -	\$ -	\$ -	\$ -
	Building Improvement	\$ 1,500	\$ -	\$ -	\$ -	\$ -	\$ -
	Firefighting Equipment	\$ 2,000	\$ -	\$ -	\$ -	\$ 15,000	\$ 15,000
	New Equipment			\$ 25,000	\$ 12,500	\$ 27,500	\$ 27,500
Total Capital Outlay		\$ 4,700	\$ -	\$ 25,000	\$ 12,500	\$ 42,500	\$ 42,500
Transfers							
	Transfer to Debt Services	\$ -	\$ -		\$ -	\$ -	\$ -
	Transfer to Reserve Fund	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
Total Transfers		\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
Total Expenditures		\$ 204,315	\$ 221,659	\$ 297,285	\$ 281,369	\$ 311,369	\$ 311,369
Contingency		\$ -	\$ -	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
Ending Fund Balance		\$ 257,634	\$ 255,753	\$ 3,800	\$ 52,817	\$ 68,669	\$ 68,669
Total Requirements		\$ 461,949	\$ 477,412	\$ 321,085	\$ 354,185	\$ 400,037	\$ 400,037
Balance Check		\$ (4,700)	\$ -	\$ -	\$ -	\$ -	\$ -

Summary

SAUVIE ISLAND FIRE DISTRICT BUDGET DETAIL		FY 22-23		
General Fund				
Fund Summary		FY	FY 22-23	
Resouces			\$400,037	
Personnel			\$104,615	
Material / Services			\$139,254	
Capital Outlay			\$42,500	
Debt Service			\$0	
Transfers Out			\$25,000	
Contingency			\$20,000	
Ending Fund Balance			\$68,669	
Total Expenditures			\$400,037	
Total Requirement/Overage			\$0	

Resources

SAUVIE ISLAND FIRE DISTRICT BUDGET DETAIL	FY 22-23		
General Fund			
Resources Summary			
	Budgeted FY 21-22	Proposed FY 22-23	Approved FY 22-23
Beginning Fund (Available Cash)	\$91,185	\$116,185	\$162,037
Conflagration Income		\$0	\$0
Grant Income		\$0	\$0
Interest	\$2,000	\$2,000	\$2,000
Miscellaneous Receipts	\$1,000	\$1,000	\$1,000
Local Option Levy	\$65,100	\$67,000	\$67,000
Permanent Rate Levy	\$148,800	\$155,000	\$155,000
Previous Levied Taxes	\$13,000	\$13,000	\$13,000
Total Revenue	\$321,085	\$354,185	\$400,037
Total Transfers	\$0	\$0	\$0
TOTAL	\$321,085	\$354,185	\$400,037

EXPLANATION:

Available Cash is the estimated General Fund beginning balance on July 1, 2022. Since 95% property taxes are paid in November, this cash is needed to operate the District from July 1st until current year property taxes are paid. This money also accounts for carryover related to the purchase of wildland engines from Cal Fire that did not go on sale until after the end of the fiscal year.

Conflagration Income The States reimburse the District for providing staff and apparatus support on these events. If there is no District conflagration response, neither the budgeted expense nor the budgeted revenue occur.

Grant Income- We apply for many grants and have confidence we will be successful in being awarded. We do not have specific knowledge of any future grants we need both the revenue and expense categories to avoid delay if a grant is awarded. The expense cannot be incurred unless the related revenue is awarded.

Interest The Federal Reserve dropped its lending rate to 0.25% in March due to the economic fall-out of the pandemic. Some economists are predicting negative interest rates in the near future. Based on this uncertainty, the District is only budgeting \$1,000 from this source for 2022-23.

Miscellaneous receipts include fire service contracts, hazardous materials spills, sale of surplus assets, address signs, and donations. This revenue varies from year to year

2022-23 Property Taxes- Usually the District budgets assuming collections of 95% of current year taxes imposed. In view of the current financial crisis caused by the global pandemic, the District is budgeting to receive 93% of taxes imposed. During the recession beginning in 2008 the District received less than 93% of taxes imposed for 7 years.

Local Option Levy-. The levy of \$0.35 per \$1,000 of 2020/21 assessed value pays for the District's emergency medical response and transport services. It no longer generates enough revenue for ambulance replacement.

Permanent Rate Levy- The levy of \$0.7894 per \$1,000 of 2021/22 assessed value pays for fire and rescue services.

Previously Levied Taxer are taxes received from levies prior to 2021/22.

Sauvie Island Fire District
 2022-2023 Budget - Reserve Account

Expenditure Description		Historical Data			Budget Next Year		
Description	Actual FY 2019/20	Actual FY 2020/21	Budget FY 2021/22	Proposed FY 2022/23	Approved FY 2022/23	Adopted FY 2022/23	
Reserve Funds Summary/Overview							
Resources							
Beginning Operating Reserves	\$ 124,000	\$ 124,000	\$ 124,000	\$ 124,000	\$ 124,000	\$ 124,000	
Beginning Capital Reserves	\$ 202,363	\$ 208,417	\$ 220,500	\$ 233,730	\$ 233,730	\$ 233,730	
Interest	\$ 7,500	\$ 7,500				\$ -	
Transfers from General Fund	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	
Total Resources	\$ 358,863	\$ 364,917	\$ 369,500	\$ 382,730	\$ 382,730	\$ 382,730	
Expenditures (Repairs & Improvements)							
Facilities (Major)	\$ 11,500	\$ 11,500	\$ -	\$ -	\$ -	\$ -	
Apparatus/Equipment (Major)	\$ 120,000	\$ 31,800	\$ 25,000	\$ -	\$ -	\$ -	
Equipment or Apparatus (Minor)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Maintenance Fees	\$ -	\$ -	\$ 130	\$ 130	\$ 130	\$ 130	
Total Capital Outlay	\$ 131,500	\$ 43,300	\$ 25,130	\$ 130	\$ 130	\$ 130	
Total Expenditures	\$ 131,500	\$ 43,300	\$ 25,130	\$ 130	\$ 130	\$ 130	
Reserved for Future Expenditures							
Operating	\$ 124,000	\$ 124,000	\$ 124,000	\$ 124,000	\$ 124,000	\$ 124,000	
Capital	\$ 103,363	\$ 197,617	\$ 220,370	\$ 258,600	\$ 258,600	\$ 258,600	
Total for Future Expenditures	\$ 227,363	\$ 321,617	\$ 344,370	\$ 382,600	\$ 382,600	\$ 382,600	
Total Requirements	\$ 358,863	\$ 364,917	\$ 369,500	\$ 382,730	\$ 382,730	\$ 382,730	
Balance Check	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

Debt Service

SAUVIE ISLAND FIRE DISTRICT BUDGET DETAIL		FY 22-23
General Fund		
Debt Service		
Description	Quantity	Total
Example "Fire Engine" or "SCBA"		- 0
		- 0
Total		- 0

EXPLANATION:

Debt expenditures are for purchases of capital outlay items requiring agreed-upon payments over two or more budget years.

Example : Fire Engine: The District has agreed to purchase a Rosenbauer Timberwolf Fire Engine with Freightliner chassis for a total cost of \$455,000. The District will make a down-payment of \$210,000 in July, 2020 from the Property Reserve Fund. The \$245,000 balance will be paid upon delivery in spring, 2021. Most of the balance will come from a \$225,378 loan financed with a municipal lease-purchase agreement. The loan agreement provides for four (4) annual payments of \$61,579 at a 3.65% annual interest rate, beginning December, 2020. The total interest expense will be about \$20,935. The loan cannot be prepaid before December 2021 .

Personnel 500

SAUVIE ISLAND FIRE DISTRICT BUDGET DETAIL				
General Fund				
Personnel Services Summary				
Expense Item	Item No.	Budgeted FY 21-22	Proposed FY 22-23	Approved FY 22-23
Fire Chief (FTE 0.5)	510	\$56,650	\$58,350	\$58,350
Grant Funded (R & R Position FTE 0.66)	515	\$0	\$0	\$0
Seasonal Coverage	520	\$14,000	\$0	\$0
Other Wages	525	\$16,000	\$23,400	\$23,400
Conflagration Wages	535	\$0	\$3,000	\$3,000
Workers' Compensation	545	\$3,605	\$3,600	\$3,600
Life Insurance	560	\$0	\$0	\$0
FICA Taxes	565	\$12,020	\$16,265	\$16,265
Total Personnel		\$102,275	\$104,615	\$104,615

EXPLANATION:

The Board of Directors completes extensive wage comparisons and sets wage scales.

Grant Funded- This is a place holder for the potential grant funded opportunity for a 0.66 FTE Recruitment and Retention Officer. A FEMA Staffing for Adequate Fire and Emergency Response (SAFER) grant has been submitted for the 2022 year.

Seasonal Coverage- This category funds patrol coverage during the summer season. This may be in partnership with Oregon Department of Fish and Wildlife.

Other Wages- This sub-account includes budgeted wages for response to unpredictable events such as governor declared conflagration acts, disasters and Red Flag days and operational help as requested by the Fire Chief. Staff may receive pay for temporarily filling leadership positions.

Workers' Compensation We insure employees and volunteers as required by law. This sub-account includes estimated insurance expense, annual workers' compensation audit and quarterly workers' benefit fund payments to the Oregon Department of Revenue.

Life Insurance This line item is for both volunteers and paid personnel. It includes benefits for accidental death and dismemberment and dependent life insurance.

Material & Services

SAUVIE ISLAND FIRE DISTRICT BUDGET DETAIL FY 22-23				
General Fund				
Materials & Services Summary				
		Budgeted FY 21-22	Proposed FY 22-23	Approved FY 22-23
600	Administration	\$11,582	\$10,316	\$10,316
610	Public Fire Services	\$1,050	\$800	\$800
615	Contract/ Professional Services	\$32,440	\$32,800	\$32,800
625	Property & Liability Insurance	\$12,000	\$11,000	\$11,000
650	Building Maintenance & Supplies	\$1,700	\$1,500	\$1,500
660	Satellite Station Rent	\$3,600	\$3,600	\$3,600
665	Utilities	\$9,120	\$7,860	\$7,860
675	Information Technology	\$3,828	\$3,928	\$3,928
680	Communications Maintenance	\$1,090	\$350	\$350
715	Training/ Travel	\$10,000	\$8,000	\$8,000
750	Maintenance of Equipment	\$26,200	\$29,600	\$29,600
775	Operational Supplies/ Equipment	\$11,500	\$11,000	\$11,000
790	Uniforms	\$2,500	\$2,100	\$2,100
800	Volunteer Services	\$18,400	\$16,400	\$16,400
	Total Material and Services	\$145,010	\$139,254	\$139,254

Transfers

SAUVIE ISLAND FIRE DISTRICT BUDGET DETAIL		FY 22-23	
General Fund			
Transfers			
Description	Quantity	Total	
Transfer to Reserves	1	\$25,000	
Total Transfer		\$25,000	

Administration 600

SAUVIE ISLAND FIRE DISTRICT BUDGET DETAIL FY 22-23			
General Fund			
600 Administration			
Description	Quantity	Price	Total
General Office Supplies & Expenses	1	500	500
Postage	6	11	66
Dues & Subscriptions	1	1,500	1,500
Legal Fees	1	500	500
Audit, Banking & Payroll	1	6,000	6,000
Mailers	1	200	200
Legal Notices	1	150	150
Election Expense	1	400	400
Office Furniture	1	500	500
Administration Operations	1	500	500
			- 0
Total			10,316

EXPLANATION:

General office supplies and expenses including ink for all station printers, custom orders such as stationary and checks, file folders, pens, copy paper, small office machines such as calculators, and copy charges.

Postage includes stamps, bulk mailings and UPS charges for office use. Small mailers are planned at a reduced postage rate.

Dues and subscriptions to: Oregon Ethics Commission, Oregon Filing Fee, Fire Engineering, and associations, Oregon Fire Chiefs Association, Oregon Fire Districts Directors, and Special Districts of Oregon.

Attorney Fees are paid for legal advice.

Audit, Banking & Payroll fees. Auditor's contractual fee, Secretary of State audit filing fee, payroll preparation fees, bank and credit card charges.

Mailers Expenses involved with copying newsletters and other mailings to citizens of the FireDistrict. Small mailers are planned.

Legal Notices are newspaper advertising fees for the District's legally required publications.

Election Expenses The Board is determining whether to propose funding measures to the voters. These funds will pay for county election fees.

Office Furniture This expense is for purchasing new or replacing existing office furniture.

Administrative Operations.- Miscellaneous administrative expenses including outside copying, coffee, awards, food or per diem for administration purposes, conflagration act expenses, flowers and any unforeseen expenses.

Public Fire Services 610

SAUVIE ISLAND FIRE DISTRICT BUDGET DETAIL FY 22-23			
General Fund			
610 Public Fire Services			
Description	Quantity	Price	Total
Fire Investigation	3	100	300
Programs	1	500	500
Community AED	1	0	- 0
			- 0
TOTAL			800

EXPLANATION:

Fire Investigation- camera, lens, personal protective and investigation equipment

Programs such as the smoke detector program, driveway address signs, fire, road, and building inspections, and public events use funds to promote fire safety and public education in fire prevention.

The District also offers fire extinguisher training for 6th grade students and local businesses. The expenses for these programs include set-up materials for booths, programs, education materials, handouts, extinguisher refill, propane for prop, etc.

Community AED Supplies are batteries and pads that are replaced in alternate years. The AEDs are placed throughout the community in businesses, schools and police vehicles.

Contract Services 615

SAUVIE ISLAND FIRE DISTRICT BUDGET DETAIL FY 22-23				
General Fund				
615 Contract Services				
Description	Quantity	Price	Total	
Bookkeeper	12	800	9,600	
CPA	12	- 0	- 0	
Auditor	1	7,000	7,000	
BOEC	12	1350	16,200	
TOTAL			32,800	
EXPLANATION:				
<u>Bookkeeper</u> - The Fire Chief and Board of Directors decided to hire a bookkeeper to help with routine financial expense, records and to Assit with the budget process.				
<u>Accountant</u> - The Fire District hired an accountant to manage the payment of taxes and payroll through Quickbooks.				
<u>Auditor</u> - As require by law, the Fire District must have an independent auditing firm review the Fire District financial records and assets.				

Property & Liability Insurance 625

SAUVIE ISLAND FIRE DISTRICT BUDGET DETAIL FY 22-23				
General Fund				
625 Property & Liability Insurance				
	Description	Quantity	Price	Total
	Vehicle	1	3,500	3,500
	Casulty	1	7,500	7,500
				- 0
	TOTAL			11,000

EXPLANATION:

Real & Personal Property Insurance includes auto and property physical damage, earthquake, flood, equipment breakdown, and related business interruption losses. This policy includes crime insurance to cover losses due to employee dishonesty.

Liability Insurance includes coverage for general, auto, and excess liability losses.

Building/ Facilities Maintenance 650

SAUVIE ISLAND FIRE DISTRICT BUDGET DETAIL		FY 22-23			
General Fund					
650 Building/Facilities Maintenance					
Description	Quantity	Price	Total		
Building & Grounds Maintenance	1	1,000	1,000		
Cleaning Supplies	1	300	300		
Building Supplies	1	200	200		
			- 0		
TOTAL				1,500	

EXPLANATION:

Building & Grounds Maintenance Building maintenance examples include supplies and specialized labor as needed for plumbing, pressure washing, electrical work, roof and gutter repairs, air conditioning/heating system maintenance and repair, garage doors, and locks. It also includes building and office furniture or storage racks that last longer than one year and cost less than \$1,000. Grounds maintenance includes mowing and yard services the station, adding trees or plants that may be necessary, and maintenance of the irrigation system.

Cleaning supplies are supplies and equipment needed for cleaning the fire station.

Building supplies are needed for maintaining the stations and include light bulbs, bulletin boards, map boards, paper towels, brooms, mops, and buckets.

Satellite Station Rent 660

SAUVIE ISLAND FIRE DISTRICT BUDGET DETAIL FY 22-23			
General Fund			
660 Satellite Station Rent			
Description	Quantity	Price	Total
Rent	1	1800	1,800
Utilities for Satellite Stations	1	1800	1,800
			- 0
			- 0
TOTAL			3,600

EXPLANATION:

Fire District's purpose is to protect the community of Sauvie Island, the District also intend to help keep fire insurance at an acceptable rate for the community. To do so, the Fire District has rented space at strategic locations on the Island to help facilitate these goals. This fund to cover the cost of rent and utilities for using these facilities.

Utilities 665

SAUVIE ISLAND FIRE DISTRICT BUDGET DETAIL		FY 22-23			
General Fund					
665 Utilities					
Description	Quantity	Price	Total		
Electricity	12	300	3,600		
Northwest Natural Gas	12	50	600		
Garbage	12	70	840		
Other Heating Fuel	1	900	900		
Telephone	12	160	1,920		
			- 0		
TOTAL			7,860		
EXPLANATION:					
<u>Electricity</u> for the station. This expense is stable despite inflation due to energy-saving measures like LED lighting.					
<u>Garbage and recycling</u> is picked up at the Station.					
<u>Other Heating Fuel</u> using propane.					
<u>Station Telephones</u> Phone service for station.					

Information Technology 675

SAUVIE ISLAND FIRE DISTRICT BUDGET DETAIL		FY 22-23			
General Fund					
675 Information Technology					
Description	Quantity	Price	Total		
Service Providers	1	1,600	1,600		
Data Communications	12	40	480		
Hardware	1	1,500	1,500		
Software	12	29	348		
			- 0		
TOTAL				3,928	

EXPLANATION:

Service Providers include IT maintenance contract for as-needed improvements, Zoho for email, Dropbox, and web domain site.

Data Communications includes CenturyLink internet, wireless telephone bills, T-Mobile wireless internet, pagers and I Am Responding notification system. The expense for CenturyLink landlines is in Utilities.

Hardware includes continued computer upgrades and repair. Cables, computer batteries and other equipment will be purchased using this sub-account. Hardware replacements are planned with a budget of \$1,500.

Software covers the original purchase, renewals and upgrades. This includes Zoho Meeting and Microsoft licenses.

Communication Maintenance 680

SAUVIE ISLAND FIRE DISTRICT BUDGET DETAIL FY 22-23				
General Fund				
680 Communication Maintenance				
Description	Quantity	Price	Total	
Radio Repairs	1	350	350	
Radio			- 0	
Pager			- 0	
Batteries	12	- 0	- 0	
			- 0	
TOTAL			350	
EXPLANATION:				
Radio and pager repair is for routine maintenance and any unforeseen communication equipment maintenance including radio installation, telephone repair, and cellular phones and repair.				

Travel & Training 715

SAUVIE ISLAND FIRE DISTRICT BUDGET DETAIL		FY 22-23	
General Fund			
715 Travel and Training			
Description	Quantity	Price	Total
Firefighter & EMS Training	1	8,000	8,000
Technology used for Training			- 0
Board Member Training			- 0
Officer Development & Special Training			- 0
			- 0
TOTAL			8,000
EXPLANATION:			
<p><u>Firefighter & EMS Training</u> expenses include instructor fees, tuition, per diem, books, lodging, equipment and supplies related to training. The District has a EMT Training Policy and supports qualified volunteers with their educational expenses.</p>			
<p><u>Technology Used in Training</u> Includes all software, hardware, data communications related to training.</p>			
<p><u>Board Member Training</u> OFDDA, SDAO. This includes conference fees, lodging, mileage and per diem.</p>			
<p><u>Officer Development & Special Training</u> Officer prep classes (OEDI, Blue Card Command, USForest Service), extrication and rope rescue training. Outside training expenses for special courses.</p>			

Equipment Maintenance 750

SAUVIE ISLAND FIRE DISTRICT BUDGET DETAIL FY 22-23				
General Fund				
750 Equipment Maintenance				
Description	Quantity	Price	Total	
Maintenance	1	22,000	22,000	
Fuel	1	4,000	4,000	
Tires	4	900	3,600	
			- 0	
TOTAL			29,600	

EXPLANATION:

Maintenance includes all maintenance costs of equipment and repair expenses both planned and unforeseeable. Large maintenance items are reviewed by the officers and presented to the Planning Committee and Board.

Equipment includes: Three (3) fire engines, two (2) water tenders, three (3) wildland engines, an all-terrain utility vehicle, and EMS/ support vehicles. Each year, the entire fleet goes through a thorough inspection and any related repairs. Our fleet is older and will require continued high level of maintenance. This may require an increase to the equipment maintenance budget during the year.

The maintenance fund is also used for maintenance of capital outlay equipment, chainsaws, portable pumps, hose maintenance, SCBA maintenance, hose testing, ladder testing, pump testing, generators, and almost all other equipment and apparatus repairs. Radio and pager repairs are paid from Communications Maintenance.

Fuel- based on previous year's usage and historic volatility. The budget amount includes a cushion for price variations.

Tires are purchased as needed.

Emergency Operation Supplies 775

SAUVIE ISLAND FIRE DISTRICT BUDGET DETAIL FY 22-23			
General Fund			
775 Emergency Operations Supplies			
Description	Quantity	Price	Total
Firefighting Equipment	1	8,000	8,000
EMS Supplies/ Equipment	1	2,000	2,000
EMS Operations	1	1,000	1,000
Special Operations			- 0
			- 0
			- 0
TOTAL			11,000

EXPLANATION:

Firefighting Equipment The purchase of turnouts, hose, rescue saws, valves and rope make up a large portion of this account..The District's goal is to have all firefighter turnouts meet current NFPA standards. Smaller items include: road flares, flashlights, batteries, suspenders, turnout repair, helmets, decals, boots, hoods, gloves, liners, shields, pike poles, fire extinguisher maintenance, wildland firefighter shirts, SCBA masks, hose fittings and appliances. Support operating supplies including protective equipment and hydration items needed on emergency scenes such as water and Gatorade are also paid from this account. Safety supplies are purchased under this account. These include safety vests, safety cones, safety harness, goggles, hearing protectors, safety glasses, protective equipment and supplies against bloodborne pathogens, equipment and supplies to comply with O.S.H.A. requirement sand other general safety needs. Finally, fire-fighting foam for structural, wildland and flammable liquid fires is funded under this account

EMS Supplies & Equipment are all medical supplies necessary to run emergency medical services which include equipment such as airway equipment oxygen regulators, and other equipment that costs less than \$1,000.

EMS Operations EMT recertification fees are also here.District personnel must be re-certified in alternate years. The next due date will be spring of 2023.

Special Operations water and rope rescue equipment is purchased from this account.

Uniforms 790

SAUVIE ISLAND FIRE DISTRICT BUDGET DETAIL		FY 22-23			
General Fund					
790 Uniforms					
Description	Quantity	Price	Total		
Personnel Uniforms & Equipment	1	2,100	2,100		
			- 0		
Total			2,100		

EXPLANATION:

Personnel Uniforms & Equipment- NFPA approved uniform shirts, uniform pants, boots, badges, coveralls, emblems, jackets, uniform coats, and name tags for firefighters representing the fire district on emergency and educational functions for all personnel. The volunteer recruitment continues to attract many recruits to academy. Volunteer uniforms are again planned for this budget year in addition to our regular uniform expenses.

Volunteer Service 800

SAUVIE ISLAND FIRE DISTRICT BUDGET DETAIL		FY 22-23			
General Fund					
800 Volunteer Services					
Description	Quantity	Price	Total		
Volunteer Donation	1	500	500		
Length of Service Award Program	1	8,000	8,000		
Awards and Incentives	1	1,500	1,500		
Wellness Program	1	6,400	6,400		
Total			16,400		

EXPLANATION:

Volunteer services covers expenses for volunteers including response program, background checks on new recruits, meals, coffee and other expenses.

Volunteer Donation is donated to the Sauvie Island Volunteer Firefighters Association to help pay expenses for the Annual Awards Banquet and other Entertainment Committee social events. The donation is omitted this year to save money and because several events were canceled.

Length of Service Award Plan (LOSAP) The Fire Chief and volunteers worked together to develop a LOSAP plan as allowed by IRS rules. The 2021/22 budgeted amount of \$8,000 provides current recognition of individual volunteer efforts.

Awards & Incentives This committee continues to follow the legally allowed methods of reimbursement and decides how best to acknowledge and appreciate volunteers. The expenses for recognition plaques and other items are funded from this account.

Wellness Program- The Wellness Program was written for all personnel. This program includes physicals, physical fitness and vaccinations. It also includes incentive benefits for staff meeting specified fitness goals

Capital Outlay 900

SAUVIE ISLAND FIRE DISTRICT BUDGET DETAIL		FY 22-23			
General Fund					
900 Capital Outlay					
Description	Quantity	Price	Total		
Emergency vehicle(s)	1	12,500	12,500		
Fire Hose	1	15,000	15,000		
			- 0		
			- 0		
			- 0		
			- 0		
			- 0		
Total			27,500		
EXPLANATION:					
Equipment that costs more than \$1,000 and lasts longer than one year. The list of budgeted items is above.					
Equipment is for firefighting, small vehicles, EMS, communication and/or building improvements.					