

General Fund

2021-2022 Budget Preparation Worksheets - General Fund						
Expenditure Description	Historical Data			Budget Next Year		
	Actual FY 18-19	Actual FY 19-20	Adopted FY 20-21	Proposed FY 21-22	Approved FY 21-22	Adopted FY 21-22
Beginning Fund Balance	\$ 224,770	\$ 243,357	\$ 208,417	\$ 91,185	\$ 91,185	
Resources						
Current Taxes	\$ 197,560	\$ 206,040	\$ 213,133	\$ 213,900	\$ 213,900	
Interest	\$ 4,708	\$ 4,518	\$ 4,000	\$ 2,000	\$ 2,000	
Donations/Refunds/Other Income	\$ 17,124	\$ 3,334		\$ 14,000	\$ 14,000	
Total Resources	\$ 444,162	\$ 457,249	\$ 425,550	\$ 321,085	\$ 321,085	
500 - Personnel Services						
500 Fire Chief (new)	\$ 86,274	\$ 81,248	\$ 95,000	\$ 56,650	\$ 56,650	
510 Grant Match (R & R Position)				\$ -	\$ -	
520 Seasonal Coverage (new)				\$ 14,000	\$ 14,000	
525 Other Wages (new)				\$ 16,000	\$ 16,000	
545 Worker's Comp	\$ -	\$ -	\$ 3,500	\$ 3,605	\$ 3,605	
565 Payroll Expenses/Taxes	\$ -	\$ -	\$ 11,670	\$ 12,020	\$ 12,020	
Staffing Positions - Payroll, Stipends, etc. (moved to "Fire Chief")				\$ -	\$ -	
Total Personnel Services	\$ 86,274	\$ 81,248	\$ 110,170	\$ 102,275	\$ 102,275	
600/800 - Materials & Services						
600 Administrative	\$ 89,531	\$ 93,367	\$ 13,950	\$ 11,582	\$ 11,582	
610 Public Fire Service	\$ -	\$ -	\$ -	\$ 1,050	\$ 1,050	
615 Contract/ Professional Services (moved from "Administration")	\$ -	\$ -	\$ -	\$ 32,440	\$ 32,440	
625 Property & Liability Insurance (formerly "Insurance")	\$ -	\$ -	\$ -	\$ 12,000	\$ 12,000	
650 Building Maintenance & Supplies (formerly "Facilities")	\$ -	\$ -	\$ -	\$ 1,700	\$ 1,700	
660 Satellite Station Rent (moved from "Facilities")	\$ -	\$ -	\$ -	\$ 3,600	\$ 3,600	
665 Utilities (moved from "Facilities")	\$ -	\$ -	\$ -	\$ 9,120	\$ 9,120	
675 Information Technology (new)	\$ -	\$ -	\$ -	\$ 3,828	\$ 3,828	
680 Communication Maintenance ("Communications")	\$ -	\$ -	\$ -	\$ 1,090	\$ 1,090	
715 Training/ Travel (combined "Training" & "Travel")	\$ -	\$ -	\$ -	\$ 10,000	\$ 10,000	
750 Maintenance of Equipment (new)	\$ -	\$ -	\$ -	\$ 26,200	\$ 26,200	
775 Operational Supplies/ Equipment (new)	\$ -	\$ -	\$ -	\$ 11,500	\$ 11,500	
790 Uniforms (formerly "Uniforms /PPE Maintenance")	\$ -	\$ -	\$ -	\$ 2,500	\$ 2,500	
800 Volunteer Services (new)	\$ -	\$ -	\$ -	\$ 18,400	\$ 18,400	
Apparatus and Equipment (split between "Maintenance of Equipment" & "Operational Supplies/ Equipment")	\$ -	\$ -	\$ 22,000	\$ -	\$ -	
Communications (moved to "Communication Maintenance")	\$ -	\$ -	\$ 14,335	\$ -	\$ -	
EMS (moved to "Operational Supplies/ Equip")	\$ -	\$ -	\$ 1,450	\$ -	\$ -	
Facilities (moved to "Building Maintenance & Supplies")	\$ -	\$ -	\$ 10,447	\$ -	\$ -	
Fire Fighting Supplies (moved to "Operational Supplies/ Equip")	\$ -	\$ -	\$ 9,000	\$ -	\$ -	
Health/Wellness (moved to "Wellness Program")	\$ -	\$ -	\$ 3,000	\$ -	\$ -	
Insurance (moved to "Property & Liability Insurance")	\$ -	\$ -	\$ 11,500	\$ -	\$ -	
Recruitment (moved to "Volunteer Services")	\$ -	\$ -	\$ 750	\$ -	\$ -	
Retention (moved to "Volunteer Services")	\$ -	\$ -	\$ 15,300	\$ -	\$ -	
Supplies (moved to "Administrative")	\$ -	\$ -	\$ 1,000	\$ -	\$ -	
Training/Education (moved to "Training/ Travel")	\$ -	\$ -	\$ 10,320	\$ -	\$ -	
Travel Expenses (moved to "Training/ Travel")	\$ -	\$ -	\$ 1,500	\$ -	\$ -	
Uniform/ PPE Maintenance (moved to "Uniforms")	\$ -	\$ -	\$ 3,500	\$ -	\$ -	
Total Materials and Services	\$ 89,531	\$ 93,367	\$ 118,052	\$ 145,010	\$ 145,010	
900 Capital Projects						
Administrative Equipment	\$ -	\$ 1,200	\$ 2,400	\$ -	\$ -	
Building Improvement	\$ -	\$ 1,500		\$ -	\$ -	
Firefighting Equipment	\$ -	\$ 2,000	\$ 4,800	\$ -	\$ -	
New Equipment	\$ -			\$ 25,000	\$ 25,000	
Total Capital Outlay	\$ -	\$ -	\$ 7,200	\$ 25,000	\$ 25,000	
Transfers						
Transfer to Debt Services	\$ -	\$ -		\$ -	\$ -	
Transfer to Reserve Fund	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	
Total Transfers	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	
Total Expenditures	\$ 200,805	\$ 199,615	\$ 260,422	\$ 297,285	\$ 297,285	
Contingency	\$ -	\$ -	\$ 10,000	\$ 20,000	\$ 20,000	
Ending Fund Balance	\$ 243,357	\$ 257,634	\$ 155,128	\$ 3,800	\$ 3,800	
Total Requirements	\$ 444,162	\$ 457,249	\$ 425,550	\$ 321,085	\$ 321,085	
Balance Check	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Summary

SAUVIE ISLAND FIRE DISTRICT BUDGET DETAIL		FY 21-22		
General Fund				
Fund Summary		FY	FY 21-22	
Resouces			\$321,085	
Personnel			\$102,275	
Material / Services			\$145,010	
Capital Outlay			\$25,000	
Debt Service			\$0	
Transfers Out			\$25,000	
Contingency			\$20,000	
Ending Fund Balance			\$3,800	
Total Expenditures			\$321,085	
Total Requirement/Overage			\$0	

Resources

SAUVIE ISLAND FIRE DISTRICT BUDGET DETAIL		FY 21-22
General Fund		
Resources Summary		
	Budgeted FY 20-21	Approved FY 21-22
Beginning Fund (Available Cash)	\$208,417	\$91,185
Conflagration		\$0
Grant Income		\$0
Interest	\$4,000	\$2,000
Miscellaneous Receipts		\$1,000
Local Option Levy	\$65,499	\$65,100
Permanent Rate Levy	\$147,634	\$148,800
Previous Levied Taxes		\$13,000
Total Revenue	\$425,550	\$321,085
Total Transfers	\$0	\$0
TOTAL	\$425,550	\$321,085

EXPLANATION:

Available Cash is the estimated General Fund beginning balance on July 1, 2020. Since 93% property taxes are paid in November, this cash is needed to operate the District from July 1st until current year property taxes are paid.

Conflagration The States reimburse the District for providing staff and apparatus support on these events. If there is no District conflagration response, neither the budgeted expense nor the budgeted revenue occur.

Grant Awards- We apply for many grants and hope to be awarded one or more in 2021/22. While we do not have specific knowledge of any grants we need both the revenue and expense categories to avoid delay if a grant is awarded. The expense cannot be incurred unless the related revenue is awarded.

Interest The Federal Reserve dropped its lending rate to 0.25% in March due to the economic fall-out of the pandemic. Some economists are predicting negative interest rates in the near future. Based on this uncertainty, the District is only budgeting \$1,000 from this source for 2021-22.

Miscellaneous receipts include fire service contracts, hazardous materials spills, sale of surplus assets, address signs, and donations. This revenue varies from year to year

2020-21 Property Taxes- Usually the District budgets assuming collections of 93% of current year taxes imposed. In view of the current financial crisis caused by the global pandemic, the District is budgeting to receive 93% of taxes imposed. During the recession beginning in 2008 the District received less than 93% of taxes imposed for 7 years

Local Option Levy.- The levy of \$0.35 per \$1,000 of 2020/21 assessed value pays for the District's emergency medical response and transport services. It no longer generates enough revenue for ambulance replacement.

Permanent Rate Levy- The levy of \$0.7894 per \$1,000 of 2020/21 assessed value pays for fire and rescue services.

Previously Levied Taxer are taxes received from levies prior to 2020/21.

Sauvie Island Fire District
2021-2022 Budget - Reserve Account

Expenditure Description	Historical Data			Budget Next Year		
	Description	Actual FY 2018/19	Actual FY 2019/20	Budget FY 2020/21	Proposed FY 2021/22	Approved FY 2021/22
Reserve Funds Summary/Overview						
Resources						
Beginning Operating Reserves	\$ 124,000	\$ 124,000	\$ 124,000	\$ 124,000	\$ 124,000	
Beginning Capital Reserves	\$ 164,870	\$ 202,363	\$ 208,417	\$ 220,500	\$ 220,500	
Interest	\$ 3,500	\$ 7,500	\$ 7,500			
Transfers from General Fund	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	
Total Resources	\$ 317,370	\$ 358,863	\$ 364,917	\$ 369,500	\$ 369,500	\$ -
Expenditures (Repairs & Improvements)						
Facilities (Major)	\$ 11,500	\$ 11,500	\$ 11,500	\$ -	\$ -	
Apparatus/Equipment (Major)	\$ 70,000	\$ 120,000	\$ 31,800	\$ 25,000	\$ 25,000	
Equipment or Apparatus (Minor)	\$ -	\$ -	\$ -	\$ -	\$ -	
Maintenance Fees	\$ 130	\$ -	\$ -	\$ 130	\$ 130	
Total Capital Outlay	\$ 81,630	\$ 131,500	\$ 43,300	\$ 25,130	\$ 25,130	\$ -
Total Expenditures	\$ 81,630	\$ 131,500	\$ 43,300	\$ 25,130	\$ 25,130	\$ -
Reserved for Future Expenditures						
Operating	\$ 124,000	\$ 124,000	\$ 124,000	\$ 124,000	\$ 124,000	
Capital	\$ 111,740	\$ 103,363	\$ 197,617	\$ 220,370	\$ 220,370	
Total for Future Expenditures	\$ 235,740	\$ 227,363	\$ 321,617	\$ 344,370	\$ 344,370	\$ -
Total Requirements	\$ 317,370	\$ 358,863	\$ 364,917	\$ 369,500	\$ 369,500	\$ -
Balance Check	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Debt Service

SAUVIE ISLAND FIRE DISTRICT BUDGET DETAIL		FY 21-22
General Fund		
Debt Service		
Description	Quantity	Total
Example "Fire Engine" or "SCBA"		- 0
		- 0
Total		- 0

EXPLANATION:

Debt expenditures are for purchases of capital outlay items requiring agreed-upon payments over two or more budget years.

Example : Fire Engine: The District has agreed to purchase a Rosenbauer Timberwolf Fire Engine with Freightliner chassis for a total cost of \$455,000. The District will make a down-payment of \$210,000 in July, 2020 from the Property Reserve Fund. The \$245,000 balance will be paid upon delivery in spring, 2021. Most of the balance will come from a \$225,378 loan financed with a municipal lease-purchase agreement. The loan agreement provides for four (4) annual payments of \$61,579 at a 3.65% annual interest rate, beginning December, 2020. The total interest expense will be about \$20,935. The loan cannot be prepaid before December 2021 .

Personnel 500

SAUVIE ISLAND FIRE DISTRICT BUDGET DETAIL			
General Fund			
Personnel Services Summary			
Expense Item	Item No.	Budgeted FY 20-21	Approved FY 21-22
Fire Chief (FTE 0.5)	510	\$55,000	\$56,650
Grant Funded (R & R Position FTE 0.66)	515	\$0	\$0
Seasonal Coverage	520		\$14,000
Other Wages	525		\$16,000
Workers' Compensation	545	\$0	\$3,605
Life Insurance	560	\$0	\$0
FICA Taxes	565	\$11,670	\$12,020
Total Personnel		\$55,000	\$102,275

EXPLANATION:

The Board of Directors completes extensive wage comparisons and sets wage scales.

Grant Funded- This is a place holder for the potential grant funded opportunity for a 0.66 FTE Recruitment and Retention Officer. A FEMA Staffing for Adequate Fire and Emergency Response (SAFER) grant has been submitted for the 2021 year.

Seasonal Coverage- This category funds weekend patrol coverage during the summer season. This is in partnership with Oregon Department of Fish and Wildlife.

Other Wages- This sub-account includes budgeted wages for response to unpredictable events such as governor declared conflagration acts, disasters and Red Flag days. Also includes phone reimbursement pay. Staff may receive pay for temporarily filling leadership positions.

Workers' Compensation We insure employees and volunteers as required by law. This sub-account includes estimated insurance expense, annual workers' compensation audit and quarterly workers' benefit fund payments to the Oregon Department of Revenue.

Life Insurance This line item is for both volunteers and paid personnel. It includes benefits for accidental death and dismemberment and dependent life insurance. This is a new fund for the Fire District starting 2021-22 FY

Material & Services

SAUVIE ISLAND FIRE DISTRICT BUDGET DETAIL FY 21-22			
General Fund			
Materials & Services Summary			
		Budgeted FY 20-21	Approved FY 21-22
600	Administration	\$13,950	\$11,582
610	Public Fire Services		\$1,050
615	Contract/ Professional Services	\$10,500	\$32,440
625	Property & Liability Insurance	\$11,500	\$12,000
650	Building Maintenance & Supplies		\$1,700
660	Satellite Station Rent	\$1,800	\$3,600
665	Utilities		\$9,120
675	Information Technology		\$3,828
680	Communications Maintenance	\$14,335	\$1,090
715	Training/ Travel	\$11,820	\$10,000
750	Maintenance of Equipment	\$25,597	\$26,200
775	Operational Supplies/ Equipment	\$9,000	\$11,500
790	Uniforms	\$3,500	\$2,500
800	Volunteer Services	\$16,050	\$18,400
	Total Material and Services	\$118,052	\$145,010

Transfers

SAUVIE ISLAND FIRE DISTRICT BUDGET DETAIL		FY 21-22	
General Fund			
Transfers			
Description	Quantity	Total	
Transfer to Reserves	1	\$25,000	
Total Transfer		\$25,000	

Administration 600

SAUVIE ISLAND FIRE DISTRICT BUDGET DETAIL FY 21-22			
General Fund			
600 Administration			
Description	Quantity	Price	Total
General Office Supplies & Expenses	1	800	800
Postage	12	11	132
Dues & Subscriptions	1	2,100	2,100
Legal Fees	1	500	500
Audit, Banking & Payroll	1	6,000	6,000
Mailers	1	500	500
Legal Notices	1	150	150
Election Expense	1	150	150
Office Furniture	1	750	750
Administration Operations	1	500	500
			- 0
Total			11,582

EXPLANATION:

General office supplies and expenses including ink for all station printers, custom orders such as stationary and checks, file folders, pens, copy paper, small office machines such as calculators, and copy charges.

Postage includes stamps, bulk mailings and UPS charges for office use. Small mailers are planned at a reduced postage rate.

Dues and subscriptions to: Oregon Ethics Commission, Oregon Filing Fee, Fire Engineering, and associations, Oregon Fire Chiefs Association, Oregon Fire Districts Directors, and Special Districts of Oregon.

Attorney Fees are paid for legal advice.

Audit, Banking & Payroll fees. Auditor's contractual fee, Secretary of State audit filing fee, payroll preparation fees, bank and credit card charges.

Mailers Expenses involved with copying newsletters and other mailings to citizens of the FireDistrict. Small mailers are planned.

Legal Notices are newspaper advertising fees for the District's legally required publications.

Election Expenses The Board is determining whether to propose funding measures to the voters. These funds will pay for county election fees.

Office Furniture This expense is for purchasing new or replacing existing office furniture.

Administrative Operations.- Miscellaneous administrative expenses including outside copying, coffee, awards, food or per diem for administration purposes, conflagration act expenses, flowers and any unforeseen expenses.

Public Fire Services 610

SAUVIE ISLAND FIRE DISTRICT BUDGET DETAIL FY 21-22			
General Fund			
610 Public Fire Services			
Description	Quantity	Price	Total
Fire Investigation	3	100	300
Programs	1	500	500
Community AED	1	250	250
			- 0
TOTAL			1,050

EXPLANATION:

Fire Investigation- camera, lens, personal protective and investigation equipment

Programs such as the smoke detector program, driveway address signs, fire, road, and building inspections, and public events use funds to promote fire safety and public education in fire prevention.

The District also offers fire extinguisher training for 6th grade students and local businesses. The expenses for these programs include set-up materials for booths, programs, education materials, handouts, extinguisher refill, propane for prop, etc.

Community AED Supplies are batteries and pads that are replaced in alternate years. The AEDs are placed throughout the community in businesses, schools and police vehicles.

Contract Services 615

SAUVIE ISLAND FIRE DISTRICT BUDGET DETAIL FY 21-22			
General Fund			
615 Contract Services			
Description	Quantity	Price	Total
Bookkeeper	12	600	7,200
CPA	12	170	2,040
Auditor	1	7,000	7,000
BOEC	12	1350	16,200
TOTAL			32,440

EXPLANATION:

Bookkeeper- The Fire Chief and Board of Directors decided to hire a bookkeeper to help with routine financial expense, records and to Assit with the budget process.

Accountant- The Fire District hired an accountant to manage the payment of taxes and payroll through Quickbooks.

Auditor- As require by law, the Fire District must have an independent auditing firm review the Fire District financial records and assets.

Property & Liability Insurance 625

SAUVIE ISLAND FIRE DISTRICT BUDGET DETAIL FY 21-22				
General Fund				
625 Property & Liability Insurance				
Description	Quantity	Price	Total	
Vehicle	1	4,000	4,000	
Casulty	1	8,000	8,000	
			- 0	
TOTAL			12,000	

EXPLANATION:

Real & Personal Property Insurance includes auto and property physical damage, earthquake, flood, equipment breakdown, and related business interruption losses. This policy includes crime insurance to cover losses due to employee dishonesty.

Liability Insurance includes coverage for general, auto, and excess liability losses.

Building/ Facilities Maintenance 650

SAUVIE ISLAND FIRE DISTRICT BUDGET DETAIL		FY 21-22		
General Fund				
650 Building/Facilities Maintenance				
Description	Quantity	Price	Total	
Building & Grounds Maintenance	1	1,100	1,100	
Cleaning Supplies	1	300	300	
Building Supplies	1	300	300	
			- 0	
TOTAL			1,700	

EXPLANATION:

Building & Grounds Maintenance Building maintenance examples include supplies and specialized labor as needed for plumbing, pressure washing, electrical work, roof and gutter repairs, air conditioning/heating system maintenance and repair, garage doors, and locks. It also includes building and office furniture or storage racks that last longer than one year and cost less than \$1,000.

Grounds maintenance includes mowing and yard services the station, adding trees or plants that may be necessary, and maintenance of the irrigation system.

Cleaning supplies are supplies and equipment needed for cleaning the fire station.

Building supplies are needed for maintaining the stations and include light bulbs, bulletin boards, map boards, paper towels, brooms, mops, and buckets.

Satellite Station Rent 660

SAUVIE ISLAND FIRE DISTRICT BUDGET DETAIL				FY 21-22	
General Fund					
660 Satellite Station Rent					
Description	Quantity	Price	Total		
Rent	1	1800	1,800		
Utilities for Satellite Stations	1	1800	1,800		
			- 0		
			- 0		
TOTAL			3,600		

EXPLANATION:

Fire District's purpose is to protect the community of Sauvie Island, the District also intend to help keep fire insurance at an acceptable rate for the community. To do so, the Fire District has rented space at strategic locations on the Island to help facilitate these goals. This fund to cover the cost of rent and utilities for using these facilities.

Utilities 665

SAUVIE ISLAND FIRE DISTRICT BUDGET DETAIL FY 21-22			
General Fund			
665 Utilities			
Description	Quantity	Price	Total
Electricity	12	300	3,600
Northwest Natural Gas	12	160	1,920
Garbage	12	65	780
Other Heating Fuel	1	900	900
Telephone	12	160	1,920
			- 0
TOTAL			9,120
EXPLANATION:			
<u>Electricity</u> for the station. This expense is stable despite inflation due to energy-saving measures like LED lighting.			
<u>Garbage and recycling</u> is picked up at the Station.			
<u>Other Heating Fuel</u> using propane.			
<u>Station Telephones</u> Phone service for station.			

Information Technology 675

SAUVIE ISLAND FIRE DISTRICT BUDGET DETAIL		FY 21-22			
General Fund					
675 Information Technology					
Description	Quantity	Price	Total		
Service Providers	1	1,500	1,500		
Data Communications	12	40	480		
Hardware	1	1,500	1,500		
Software	12	29	348		
			- 0		
TOTAL				3,828	

EXPLANATION:

Service Providers include IT maintenance contract for as-needed improvements, Zoho for email, Dropbox, and web domain site.

Data Communications includes CenturyLink internet, wireless telephone bills, T-Mobile wireless internet, pagers and I Am Responding notification system. The expense for CenturyLink landlines is in Utilities.

Hardware includes continued computer upgrades and repair. Cables, computer batteries and other equipment will be purchased using this sub-account. Hardware replacements are planned with a budget of \$1,500.

Software covers the original purchase, renewals and upgrades. This includes Zoho Meeting and Office 365 licenses.

Communication Maintenance 680

SAUVIE ISLAND FIRE DISTRICT BUDGET DETAIL FY 21-22				
General Fund				
680 Communication Maintenance				
Description	Quantity	Price	Total	
Radio Repairs	1	250	250	
Radio			- 0	
Pager			- 0	
Batteries	12	70	840	
			- 0	
TOTAL			1,090	
EXPLANATION:				
Radio and pager repair is for routine maintenance and any unforeseen communication equipment maintenance including radio installation, telephone repair, and cellular phones and repair.				

Travel & Training 715

SAUVIE ISLAND FIRE DISTRICT BUDGET DETAIL		FY 21-22	
General Fund			
715 Travel and Training			
Description	Quantity	Price	Total
Firefighter & EMS Training	1	10,000	10,000
Technology used for Training			- 0
Board Member Training			- 0
Officer Development & Special Training			- 0
			- 0
TOTAL			10,000
EXPLANATION:			
<p><u>Firefighter & EMS Training</u> expenses include instructor fees, tuition, per diem, books, lodging, equipment and supplies related to training. The District has a EMT Training Policy and supports qualified volunteers with their educational expenses.</p> <p><u>Technology Used in Training</u> Includes all software, hardware, data communications related to training.</p> <p><u>Board Member Training</u> OFDDA, SDAO. This includes conference fees, lodging, mileage and per diem.</p> <p><u>Officer Development & Special Training</u> Officer prep classes (OEDI, Blue Card Command, USForest Service), extrication and rope rescue training. Outside training expenses for special courses.</p>			

Equipment Maintenance 750

SAUVIE ISLAND FIRE DISTRICT BUDGET DETAIL FY 21-22			
General Fund			
750 Equipment Maintenance			
Description	Quantity	Price	Total
Maintenance	1	18,600	18,600
Fuel	1	4,000	4,000
Tires	4	900	3,600
			- 0
TOTAL			26,200

EXPLANATION:

Maintenance includes all maintenance costs of equipment and repair expenses both planned and unforeseeable. Large maintenance items are reviewed by the officers and presented to the Planning Committee and Board.

Equipment includes: Four (3) fire engines, two (2) water tenders, two (2) wildland engines, an all-terrain utility vehicle, and support vehicles. Last year, the entire fleet went through thorough inspection and repairs. Our fleet is older and will require continued high level of maintenance. This may require an increase to the equipment maintenance budget during the year.

The maintenance fund is also used for maintenance of capital outlay equipment, chainsaws, portable pumps, hose maintenance, SCBA maintenance, hose testing, ladder testing, pump testing, generators, and almost all other equipment and apparatus repairs. Radio and pager repairs are paid from Communications Maintenance.

Fuel- based on previous year's usage and historic volatility. The budget amount includes a cushion for price variations.

Tires are purchased as needed.

Emergency Operation Supplies 775

SAUVIE ISLAND FIRE DISTRICT BUDGET DETAIL			FY 21-22	
General Fund				
775 Emergency Operations Supplies				
Description	Quantity	Price	Total	
Firefighting Equipment	1	11,500	11,500	
EMS Supplies/ Equipment			- 0	
EMS Operations			- 0	
Special Operations			- 0	
			- 0	
			- 0	
TOTAL			11,500	

EXPLANATION:

Firefighting Equipment The purchase of turnouts, hose, rescue saws, valves and rope make up a large portion of this account..The District's goal is to have all firefighter turnouts meet current NFPA standards. Smaller items include: road flares, flashlights, batteries, suspenders, turnout repair, helmets, decals, boots, hoods, gloves, liners, shields, pike poles, fire extinguisher maintenance, wildland firefighter shirts, SCBA masks, hose fittings and appliances. Support operating supplies including protective equipment and hydration items needed on emergency scenes such as water and Gatorade are also paid from this account. Safety supplies are purchased under this account. These include safety vests, safety cones, safety harness, goggles, hearing protectors, safety glasses, protective equipment and supplies against bloodborne pathogens, equipment and supplies to comply with O.S.H.A. requirement sand other general safety needs. Finally, fire-fighting foam for structural, wildland and flammable liquid fires is funded under this account

EMS Supplies & Equipment are all medical supplies necessary to run emergency medical services which include equipment such as airway equipment oxygen regulators, and other equipment that costs less than \$1,000.

EMS Operations EMT recertification fees are also here.District personnel must be re-certified in alternate years. The next due date will be spring of 2023.

Special Operations water and rope rescue equipment is purchased from this account.

Uniforms 790

SAUVIE ISLAND FIRE DISTRICT BUDGET DETAIL		FY 21-22			
General Fund					
790 Uniforms					
	Description	Quantity	Price	Total	
	Personnel Uniforms & Equipment	1	2,500	2,500	
				- 0	
	Total			2,500	

EXPLANATION:
Personnel Uniforms & Equipment- NFPA approved uniform shirts, uniform pants, boots, badges, coveralls, emblems, jackets, uniform coats, and name tags for firefighters representing the fire district on emergency and educational functions for all personnel. The volunteer recruitment continues to attract many recruits to academy. Volunteer uniforms are again planned for this budget year in addition to our regular uniform expenses.

Volunteer Service 800

SAUVIE ISLAND FIRE DISTRICT BUDGET DETAIL		FY 21-22		
General Fund				
800 Volunteer Services				
Description	Quantity	Price	Total	
Volunteer Donation	1	1,000	1,000	
Length of Service Award Program	1	8,000	8,000	
Awards and Incentives	1	3,000	3,000	
Wellness Program	1	6,400	6,400	
Total			18,400	

EXPLANATION:

Volunteer services covers expenses for volunteers including response program, background checks on new recruits, meals, coffee and other expenses.

Volunteer Donation is donated to the Sauvie Island Volunteer Firefighters Association to help pay expenses for the Annual Awards Banquet and other Entertainment Committee social events. The donation is omitted this year to save money and because several events were canceled.

Length of Service Award Plan (LOSAP) The Fire Chief and volunteers worked together to develop a LOSAP plan as allowed by IRS rules. The 2020/21 budgeted amount of \$10,000 provides current recognition of individual volunteer efforts.

Awards & Incentives This committee continues to follow the legally allowed methods of reimbursement and decides how best to acknowledge and appreciate volunteers. The expenses for recognition plaques and other items are funded from this account.

Wellness Program- The Wellness Program was written for all personnel. This program includes physicals, physical fitness and vaccinations. It also includes incentive benefits for staff meeting specified fitness goals

