

General Fund							
2023-2024 Budget Preparation Worksheets - General Fund							
Expenditure Description		Historical Data			Budget Next Year		
		Actual FY 20-21	Actual FY 21-22	Budgeted FY22-23	Proposed FY 23-24	Approved FY 23-24	Adopted FY 23-24
Beginning Fund Balance		\$ 257,634	\$ 326,699	\$1,256,011	\$541,816	\$ 541,816	\$ 541,816
Resources							
	Current Taxes	\$ 217,841	\$ 223,503	\$222,000	\$ 232,000	\$ 232,000	\$ 232,000
	Interest	\$ 1,398	\$ 3,269	\$2,000	\$ 3,000	\$ 3,000	\$ 3,000
	Donations/Refunds/Other Income	\$ 46,485	\$ 633	\$14,000	\$ 14,000	\$ 14,000	\$ 14,000
	Grants		\$ 944,820	\$6,980			\$ -
Total Resources		\$ 523,358	\$ 1,498,924	\$1,500,991	\$ 790,816	\$ 790,816	\$ 790,816
500 - Personnel Services							
500	Fire Chief	\$ 73,764	\$ 56,100	\$58,350	\$ 61,268	\$ 61,268	\$ 61,268
510	Grant Funded			\$0	\$ -	\$ -	\$ -
520	Seasonal Coverage			\$0	\$ -	\$ -	\$ -
525	Other Wages		\$ 1,588	\$23,400	\$ 24,570	\$ 24,570	\$ 24,570
535	Conflagration Wages			\$3,000	\$ 3,000	\$ 3,000	\$ 3,000
545	Worker's Comp	\$ 3,420	\$ 3,616	\$3,600	\$ 3,800	\$ 3,800	\$ 3,800
565	Payroll Expenses/Taxes	\$ 6,003	\$ 4,464	\$16,265	\$ 9,300	\$ 9,300	\$ 9,300
	Staffing Positions - Payroll, Stipends, etc. (moved to "Fire Chief")	\$ (5,266)			\$ -	\$ -	\$ -
Total Personnel Services		\$ 77,921	\$ 65,768	\$104,615	\$ 101,938	\$ 101,938	\$ 101,938
600/800 - Materials & Services							
600	Administrative	\$ 22,458	\$ 11,657	\$10,316	\$ 11,341	\$ 11,341	\$ 11,341
610	Public Fire Service	\$ -	\$ 811	\$800	\$ 800	\$ 800	\$ 800
615	Contract/ Professional Services (moved from "Administration")	\$ -	\$ 21,662	\$32,800	\$ 34,440	\$ 34,440	\$ 34,440
625	Property & Liability Insurance (formerly "Insurance")	\$ -	\$ 10,415	\$11,000	\$ 12,180	\$ 12,180	\$ 12,180
650	Building Maintenance & Supplies (formerly "Facilities")	\$ -	\$ 1,869	\$1,500	\$ 2,000	\$ 2,000	\$ 2,000
660	Satellite Station Rent (moved from "Facilities")	\$ -	\$ 3,600	\$3,600	\$ 3,600	\$ 3,600	\$ 3,600
665	Utilities (moved from "Facilities")	\$ -	\$ 8,324	\$7,860	\$ 8,253	\$ 8,253	\$ 8,253
675	Information Technology	\$ -	\$ 3,425	\$3,928	\$ 5,820	\$ 5,820	\$ 5,820
680	Communication Maintenance ("Communications")	\$ -	\$ 990	\$350	\$ 500	\$ 500	\$ 500
715	Training/ Travel (combined "Training" & "Travel")	\$ -	\$ 10,830	\$8,000	\$ 8,000	\$ 8,000	\$ 8,000
750	Maintenance of Equipment	\$ -	\$ 30,958	\$29,600	\$ 30,900	\$ 30,900	\$ 30,900
775	Operational Supplies/ Equipment	\$ -	\$ 13,800	\$11,000	\$ 11,600	\$ 11,600	\$ 11,600
790	Uniforms (formerly "Uniforms /PPE Maintenance")	\$ -	\$ 1,332	\$2,100	\$ 2,100	\$ 2,100	\$ 2,100
800	Volunteer Services	\$ -	\$ 23,902	\$16,400	\$ 17,062	\$ 17,062	\$ 17,062
920	Grant Expense		\$ 8,570	\$670,306			\$ -
	Apparatus and Equipment (split between "Maintenance of Equipment" & "Operational Supplies/ Equipment")	\$ 28,482			\$ -	\$ -	\$ -
	Communications (moved to "Communication Maintenance")	\$ 19,245			\$ -	\$ -	\$ -
	EMS (moved to "Operational Supplies/ Equip")	\$ 1,428			\$ -	\$ -	\$ -
	Facilities (moved to "Building Maintenance & Supplies")	\$ 13,846			\$ -	\$ -	\$ -
	Fire Fighting Supplies (moved to "Operational Supplies/ Equip")	\$ 9,445			\$ -	\$ -	\$ -
	Health/Wellness (moved to "Wellness Program")	\$ 2,378			\$ -	\$ -	\$ -
	Insurance (moved to "Property & Liability Insurance")	\$ 9,790			\$ -	\$ -	\$ -
	Recruitment (moved to "Volunteer Services")	\$ 720			\$ -	\$ -	\$ -
	Retention (moved to "Volunteer Services")	\$ 1,848			\$ -	\$ -	\$ -
	Supplies (moved to "Administrative")	\$ 1,292			\$ -	\$ -	\$ -
	Training/Education (moved to "Training/ Travel")	\$ 6,403			\$ -	\$ -	\$ -
	Travel Expenses (moved to "Training/ Travel")	\$ 103			\$ -	\$ -	\$ -
	Uniform/ PPE Maintenance (moved to "Uniforms")	\$ 1,300			\$ -	\$ -	\$ -
Total Materials and Services		\$ 118,738	\$ 152,145	\$809,560	\$ 148,596	\$ 148,596	\$ 148,596
Transfers							
	Transfer to Debt Services	\$ -	\$ -		\$ -	\$ -	\$ -
	Transfer to Reserve Fund	\$ -	\$ 25,000	\$25,000	\$ 25,000	\$ 25,000	\$ 25,000
Total Transfers		\$ -	\$ 25,000	\$25,000	\$ 25,000	\$ 25,000	\$ 25,000
Total Expenditures		\$ 196,659	\$ 242,913	\$939,175	\$ 275,534	\$ 275,534	\$ 275,534
Contingency		\$ -	\$ -	\$20,000	\$ 20,000	\$ 20,000	\$ 20,000
Ending Fund Balance		\$ 326,699	\$ 1,256,011	\$541,816	\$ 495,282	\$ 495,282	\$ 495,282
Total Requirements		\$ 523,358	\$ 1,498,924	\$1,500,991	\$ 790,816	\$ 790,816	\$ 790,816
Balance Check		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Summary				
SAUVIE ISLAND FIRE DISTRICT BUDGET DETAIL		FY 23-24		
General Fund				
Fund Summary		FY	FY 23-24	
Resouces			\$790,816	
Personnel			\$101,938	
Material / Services			\$148,596	
Debt Service			\$0	
Transfers Out			\$25,000	
Contingency			\$20,000	
Ending Fund Balance			\$495,282	
Total Expenditures			\$790,816	
Total Requirement/Overage			\$0	

Resources

SAUVIE ISLAND FIRE DISTRICT BUDGET DETAIL		FY 23-24	
General Fund			
Resources Summary			
	Adopted FY 22-23	Proposed FY 23-24	Approved FY 23-24
Beginning Fund (Available Cash)	\$1,256,011	\$541,816	\$0
Conflagration Income		\$0	\$0
Grant Income	\$6,980	\$0	\$0
Interest	\$2,000	\$3,000	\$0
Miscellaneous Receipts	\$14,000	\$7,000	\$0
Local Option Levy	\$65,100	\$71,000	\$0
Permanent Rate Levy	\$148,800	\$161,000	\$0
Previous Levied Taxes	\$8,100	\$7,000	\$0
Total Revenue	\$1,500,991	\$790,816	\$0
Total Transfers	\$0	\$0	\$0
TOTAL	\$1,500,991	\$790,816	\$0

EXPLANATION:

Available Cash is the estimated General Fund beginning balance on July 1, 2023. Since 95% property taxes are paid in November, this cash is needed to operate the District from July 1st until current year property taxes are paid.

Conflagration Income The States reimburse the District for providing staff and apparatus support on these events. If there is no District conflagration response, neither the budgeted expense nor the budgeted revenue occur.

Grant Income- FY 21/22 SIFD was successful in receiving a large grant from the State of Oregon \$930,000. This is reflected in the beginning fund balance of last year. In FY 22/23 we were awarded a grant amount of \$6,980 from Joyce Miller Foundation.

Interest Due to the uncertainty of the current economy, the District is only budgeting \$3,000 from this source for 2023-24.

Miscellaneous receipts include fire service contracts, hazardous materials spills, sale of surplus assets, address signs, and donations. This revenue varies from year to year

2023-24 Property Taxes- Usually the District budgets assuming collections of 95% of current year taxes imposed. On the recommendation of Multnomah County's Taxing Supervising and Conservation Commission, the District is budgeting to receive 95.5% of taxes imposed.

Local Option Levy-. The levy of \$0.35 per \$1,000 of 2023/24 assessed value pays for the District's emergency medical response and transport services. It no longer generates enough revenue for ambulance replacement.

Permanent Rate Levy- The levy of \$0.7894 per \$1,000 of 2023/24 assessed value pays for fire and rescue services.

Previously Levied Taxes are taxes received from levies prior to 2023/24.

Sauvie Island Fire District							
2023-2024 Budget - Reserve Account							
Expenditure Description		Historical Data			Budget Next Year		
	Description	Actual FY 2020/21	Actual FY 2021/22	Budgeted FY 2022/23	Proposed FY 2023/24	Approved FY 2023/24	Adopted FY 2023/24
Reserve Funds Summary/Overview							
Resources							
	Beginning Operating Reserves	\$ 124,000	\$ 124,000	\$ 124,000	\$ 124,000	\$ 124,000	\$ 124,000
	Beginning Capital Reserves	\$ 168,888	\$ 181,790	\$ 209,328	\$ 224,198	\$ 224,198	\$ 224,198
	Interest	\$ 161	\$ 2,538	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
	Transfers from General Fund	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
	Total Resources	\$ 318,049	\$ 333,328	\$ 363,328	\$ 378,198	\$ 378,198	\$ 378,198
Expenditures (Repairs & Improvements)							
	Facilities (Major)	\$ 12,259	\$ -	\$ -	\$ 30,000	\$ 84,450	\$ 84,450
	Apparatus/Equipment (Major)	\$ -	\$ -	\$ -	\$ 31,500	\$ 31,500	\$ 31,500
	Equipment or Apparatus (Minor)	\$ -	\$ -	\$ 15,000	\$ 18,500	\$ 18,500	\$ 18,500
	Maintenance Fees	\$ -	\$ -	\$ 130	\$ 130	\$ 130	\$ 130
	Total Capital Outlay	\$ 12,259	\$ -	\$ 15,130	\$ 80,130	\$ 134,580	\$ 134,580
	Total Expenditures	\$ 12,259	\$ -	\$ 15,130	\$ 80,130	\$ 134,580	\$ 134,580
Reserved for Future Expenditures							
	Operating	\$ 124,000	\$ 124,000	\$ 124,000	\$ 124,000	\$ 124,000	\$ 124,000
	Capital	\$ 181,790	\$ 209,328	\$ 224,198	\$ 174,068	\$ 119,618	\$ 119,618
	Total for Future Expenditures	\$ 305,790	\$ 333,328	\$ 348,198	\$ 298,068	\$ 243,618	\$ 243,618
	Total Requirements	\$ 318,049	\$ 333,328	\$ 363,328	\$ 378,198	\$ 378,198	\$ 378,198
	Balance Check	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Debt Service		
SAUVIE ISLAND FIRE DISTRICT BUDGET DETAIL		FY 23-24
General Fund		
Debt Service		
Description	Quantity	Total
Example "Fire Engine" or "SCBA"		- 0
		- 0
Total		- 0
EXPLANATION:		
Debt expenditures are for purchases of capital outlay items requiring agreed-upon payments over two or more budget years.		
<p>Example : Fire Engine: The District has agreed to purchase a Rosenbauer Timberwolf Fire Engine with Freightliner chassis for a total cost of \$455,000. The District will make a down-payment of \$210,000 in July, 2020 from the Property Reserve Fund. The \$245,000 balance will be paid upon delivery in spring, 2021. Most of the balance will come from a \$225,378 loan financed with a municipal lease-purchase agreement. The loan agreement provides for four (4) annual payments of \$61,579 at a 3.65% annual interest rate, beginning December, 2020. The total interest expense will be about \$20,935. The loan cannot be prepaid before December 2021 .</p>		

Personnel 500				
SAUVIE ISLAND FIRE DISTRICT BUDGET DETAIL				
General Fund				
Personnel Services Summary				
Expense Item	Item No.	Budgeted FY 22-23	Proposed FY 23-24	Approved FY 23-24
Fire Chief (FTE 0.5)	510	\$58,350	\$61,268	
Grant Funded (R & R Position FTE 0.66)	515	\$0	\$0	
Seasonal Coverage	520	\$0	\$0	
Other Wages	525	\$23,400	\$24,570	
Conflagration Wages	535	\$3,000	\$3,000	
Workers' Compensation	545	\$3,600	\$3,800	
Life Insurance	560	\$0	\$0	
FICA Taxes	565	\$16,265	\$9,300	
Total Personnel		\$104,615	\$101,938	\$0

EXPLANATION:

The Board of Directors completes extensive wage comparisons and sets wage scales.

Grant Funded- This is a place holder for the potential grant funded opportunity for a 0.66 FTE Recruitment and Retention Officer. A FEMA Staffing for Adequate Fire and Emergency Response (SAFER) grant has been submitted for the 2022 year.

Seasonal Coverage- This category funds patrol coverage during the summer season. This may be in partnership with Oregon Department of Fish and Wildlife.

Other Wages- This sub-account includes budgeted wages for response to unpredictable events such as governor declared conflagration acts, disasters and Red Flag days and operational help as requested by the Fire Chief. Staff may receive pay for temporarily filling leadership positions.

Workers' Compensation We insure employees and volunteers as required by law. This sub-account includes estimated insurance expense, annual workers' compensation audit and quarterly workers' benefit fund payments to the Oregon Department of Revenue.

Life Insurance This line item is for both volunteers and paid personnel. It includes benefits for accidental death and dismemberment and dependent life insurance.

Material & Services				
SAUVIE ISLAND FIRE DISTRICT BUDGET DETAIL FY 23-24				
General Fund				
Materials & Services Summary				
		Budgeted FY 22-23	Proposed FY 23-24	Approved FY 23-24
600	Administration	\$10,316	\$11,341	\$11,341
610	Public Fire Services	\$800	\$800	\$800
615	Contract/ Professional Services	\$32,800	\$34,440	\$34,440
625	Property & Liability Insurance	\$11,000	\$12,180	\$12,180
650	Building Maintenance & Supplies	\$1,500	\$2,000	\$2,000
660	Satellite Station Rent	\$3,600	\$3,600	\$3,600
665	Utilities	\$7,860	\$8,253	\$8,253
675	Information Technology	\$3,928	\$5,820	\$5,820
680	Communications Maintenance	\$350	\$500	\$500
715	Training/ Travel	\$8,000	\$8,000	\$8,000
750	Maintenance of Equipment	\$29,600	\$30,900	\$30,900
775	Operational Supplies/ Equipment	\$11,000	\$11,600	\$11,600
790	Uniforms	\$2,100	\$2,100	\$2,100
800	Volunteer Services	\$16,400	\$17,062	\$17,062
Total Material and Services		\$139,254	\$148,596	\$148,596

Transfers			
SAUVIE ISLAND FIRE DISTRICT BUDGET DETAIL		FY 23-24	
General Fund			
Transfers			
Description	Quantity	Total	
Transfer to Reserves	1	\$25,000	
Total Transfer		\$25,000	

Administration 600				
SAUVIE ISLAND FIRE DISTRICT BUDGET DETAIL			FY 23-24	
General Fund				
600 Administration				
Description	Quantity	Price	Total	
General Office Supplies & Expenses	1	500	500	
Postage	6	11	66	
Dues & Subscriptions	1	1,575	1,575	
Legal Fees	1	1,100	1,100	
Audit, Banking & Payroll	1	6,000	6,000	
Mailers	1	150	150	
Legal Notices	1	250	250	
Election Expense	1	400	400	
Office Furniture	1	800	800	
Administration Operations	1	500	500	
			- 0	
Total			11,341	

EXPLANATION:

General office supplies and expenses including ink for all station printers, custom orders such as stationary and checks, file folders, pens, copy paper, small office machines such as calculators, and copy charges.

Postage includes stamps, bulk mailings and UPS charges for office use. Small mailers are planned at a reduced postage rate.

Dues and subscriptions to: Oregon Ethics Commission, Oregon Filing Fee, Fire Engineering, and associations, Oregon Fire Chiefs Association, Oregon Fire Districts Directors, and Special Districts of Oregon.

Attorney Fees are paid for legal advice.

Audit, Banking & Payroll fees. Auditor's contractual fee, Secretary of State audit filing fee, payroll preparation fees, bank and credit card charges.

Mailers Expenses involved with copying newsletters and other mailings to citizens of the FireDistrict. Small mailers are planned.

Legal Notices are newspaper advertising fees for the District's legally required publications.

Election Expenses The Board is determining whether to propose funding measures to the voters. These funds will pay for county election fees.

Office Furniture This expense is for purchasing new or replacing existing office furniture.

Administrative Operations.- Miscellaneous administrative expenses including outside copying, coffee, awards, food or per diem for administration purposes, conflagration act expenses, flowers and any unforeseen expenses.

Public Fire Services 610

SAUVIE ISLAND FIRE DISTRICT BUDGET DETAIL FY 23-24			
General Fund			
610 Public Fire Services			
Description	Quantity	Price	Total
Fire Investigation	3	100	300
Programs	1	500	500
Community AED	1	0	- 0
			- 0
TOTAL			800

EXPLANATION:

Fire Investigation- camera, lens, personal protective and investigation equipment

Programs such as the smoke detector program, driveway address signs, fire, road, and building inspections, and public events use funds to promote fire safety and public education in fire prevention.

The District also offers fire extinguisher training for 6th grade students and local businesses. The expenses for these programs include set-up materials for booths, programs, education materials, handouts, extinguisher refill, propane for prop, etc.

Community AED Supplies are batteries and pads that are replaced in alternate years. The AEDs are placed throughout the community in businesses, schools and police vehicles.

Contract Services 615				
SAUVIE ISLAND FIRE DISTRICT BUDGET DETAIL FY 23-24				
General Fund				
615 Contract Services				
Description	Quantity	Price	Total	
Bookkeeper	12	800	9,600	
CPA	12	- 0	- 0	
Auditor	1	7,824	7,824	
BOEC	12	1418	17,016	
TOTAL			34,440	
EXPLANATION:				
<u>Bookkeeper</u> - The Fire Chief and Board of Directors decided to hire a bookkeeper to help with routine financial expense, records and to Assit with the budget process.				
<u>Accountant</u> - The Fire District hired an accountant to manage the payment of taxes and payroll through Quickbooks.				
<u>Auditor</u> - As require by law, the Fire District must have an independent auditing firm review the Fire District financial records and assets.				

Property & Liability Insurance 625				
SAUVIE ISLAND FIRE DISTRICT BUDGET DETAIL FY 23-24				
General Fund				
625 Property & Liability Insurance				
Description	Quantity	Price	Total	
Vehicle	1	4,090	4,090	
Casulty	1	8,090	8,090	
			- 0	
TOTAL			12,180	
EXPLANATION:				
<u>Real & Personal Property Insurance</u> includes auto and property physical damage, earthquake, flood, equipment breakdown, and related business interruption losses. This policy includes crime insurance to cover losses due to employee dishonesty.				
<u>Liability Insurance</u> includes coverage for general, auto, and excess liability losses.				

Building/ Facilities Maintenance 650				
SAUVIE ISLAND FIRE DISTRICT BUDGET DETAIL		FY 23-24		
General Fund				
650 Building/Facilities Maintenance				
Description	Quantity	Price	Total	
Building & Grounds Maintenance	1	1,250	1,250	
Cleaning Supplies	1	425	425	
Building Supplies	1	325	325	
			- 0	
TOTAL			2,000	

EXPLANATION:

Building & Grounds Maintenance Building maintenance examples include supplies and specialized labor as needed for plumbing, pressure washing, electrical work, roof and gutter repairs, air conditioning/heating system maintenance and repair, garage doors, and locks. It also includes building and office furniture or storage racks that last longer than one year and cost less than \$1,000. Grounds maintenance includes mowing and yard services the station, adding trees or plants that may be necessary, and maintenance of the irrigation system.

Cleaning supplies are supplies and equipment needed for cleaning the fire station.

Building supplies are needed for maintaining the stations and include light bulbs, bulletin boards, map boards, paper towels, brooms, mops, and buckets.

Satellite Station Rent 660				
SAUVIE ISLAND FIRE DISTRICT BUDGET DETAIL			FY 23-24	
General Fund				
660 Satellite Station Rent				
Description	Quantity	Price	Total	
Rent	1	1800	1,800	
Utilities for Satellite Stations	1	1800	1,800	
			- 0	
			- 0	
TOTAL			3,600	
EXPLANATION:				
Fire District's purpose is to protect the community of Sauvie Island, the District also intend to help keep fire insurance at an acceptable rate for the community. To do so, the Fire District has rented space at strategic locations on the Island to help facilitate these goals. This fund to cover the cost of rent and utilities for using these facilities.				

Utilities 665				
SAUVIE ISLAND FIRE DISTRICT BUDGET DETAIL			FY 23-24	
General Fund				
665 Utilities				
Description	Quantity	Price	Total	
Electricity	12	315	3,780	
Northwest Natural Gas	12	53	630	
Garbage	12	74	882	
Other Heating Fuel	1	945	945	
Telephone	12	168	2,016	
			- 0	
TOTAL			8,253	
EXPLANATION:				
<u>Electricity</u> for the station. This expense is stable despite inflation due to energy-saving measures like LED lighting.				
<u>Garbage and recycling</u> is picked up at the Station.				
<u>Other Heating Fuel</u> using propane.				
<u>Station Telephones</u> Phone service for station.				

Information Technology 675				
SAUVIE ISLAND FIRE DISTRICT BUDGET DETAIL		FY 23-24		
General Fund				
675 Information Technology				
Description	Quantity	Price	Total	
Service Providers	12	287	3,444	
Data Communications	12	42	504	
Hardware	1	1,500	1,500	
Software	12	31	372	
			- 0	
TOTAL			5,820	

EXPLANATION:

Service Providers include IT maintenance contract for as-needed improvements, Zoho for email, Dropbox, Quickbooks Online and web domain site.

Data Communications includes CenturyLink internet, wireless telephone bills, T-Mobile wireless internet, pagers and I Am Responding notification system. The expense for CenturyLink landlines is in Utilities.

Hardware includes continued computer upgrades and repair. Cables, computer batteries and other equipment will be purchased using this sub-account. Hardware replacements are planned with a budget of \$1,500.

Software covers the original purchase, renewals and upgrades. This includes Zoho Meeting and Microsoft licenses.

Communication Maintenance 680				
SAUVIE ISLAND FIRE DISTRICT BUDGET DETAIL FY 23-24				
General Fund				
680 Communication Maintenance				
Description	Quantity	Price	Total	
Radio Repairs	1	500	500	
Radio			- 0	
Pager			- 0	
Batteries	12	- 0	- 0	
			- 0	
TOTAL			500	
EXPLANATION:				
Radio and pager repair is for routine maintenance and any unforeseen communication equipment maintenance including radio installation, telephone repair, and cellular phones and repair.				

Travel & Training 715			
SAUVIE ISLAND FIRE DISTRICT BUDGET DETAIL		FY 23-24	
General Fund			
715 Travel and Training			
Description	Quantity	Price	Total
Firefighter & EMS Training	1	8,000	8,000
Technology used for Training			- 0
Board Member Training			- 0
Officer Development & Special Training			- 0
			- 0
TOTAL			8,000
EXPLANATION:			
<p><u>Firefighter & EMS Training</u> expenses include instructor fees, tuition, per diem, books, lodging, equipment and supplies related to training. The District has a EMT Training Policy and supports qualified volunteers with their educational expenses.</p> <p><u>Technology Used in Training</u> Includes all software, hardware, data communications related to training.</p> <p><u>Board Member Training</u> OFDDA, SDAO. This includes conference fees, lodging, mileage and per diem.</p> <p><u>Officer Development & Special Training</u> Officer prep classes (OEDI, Blue Card Command, USForest Service), extrication and rope rescue training. Outside training expenses for special courses.</p>			

Equipment Maintenance 750				
SAUVIE ISLAND FIRE DISTRICT BUDGET DETAIL FY 23-24				
General Fund				
750 Equipment Maintenance				
Description	Quantity	Price	Total	
Maintenance	1	23,100	23,100	
Fuel	1	4,200	4,200	
Tires	4	900	3,600	
			- 0	
TOTAL			30,900	

EXPLANATION:

Maintenance includes all maintenance costs of equipment and repair expenses both planned and unforeseeable. Large maintenance items are reviewed by the officers and presented to the Planning Committee and Board.

Equipment includes: Three (3) fire engines, two (2) water tenders, three (3) wildland engines, an all-terrain utility vehicle, and EMS/ support vehicles. Each year, the entire fleet goes through a thorough inspection and any related repairs. Our fleet is older and will require continued high level of maintenance. This may require an increase to the equipment maintenance budget during the year.

The maintenance fund is also used for maintenance of capital outlay equipment, chainsaws, portable pumps, hose maintenance, SCBA maintenance, hose testing, ladder testing, pump testing, generators, and almost all other equipment and apparatus repairs. Radio and pager repairs are paid from Communications Maintenance.

Fuel- based on previous year's usage and historic volatility. The budget amount includes a cushion for price variations.

Tires are purchased as needed.

Emergency Operation Supplies 775				
SAUVIE ISLAND FIRE DISTRICT BUDGET DETAIL			FY 23-24	
General Fund				
775 Emergency Operations Supplies				
Description	Quantity	Price	Total	
Firefighting Equipment	1	8,400	8,400	
EMS Supplies/ Equipment	1	2,200	2,200	
EMS Operations	1	1,000	1,000	
Special Operations			- 0	
			- 0	
			- 0	
TOTAL			11,600	

EXPLANATION:

Firefighting Equipment The purchase of turnouts, hose, rescue saws, valves and rope make up a large portion of this account..The District's goal is to have all firefighter turnouts meet current NFPA standards. Smaller items include: road flares, flashlights, batteries, suspenders, turnout repair, helmets, decals, boots, hoods, gloves, liners, shields, pike poles, fire extinguisher maintenance, wildland firefighter shirts, SCBA masks, hose fittings and appliances. Support operating supplies including protective equipment and hydration items needed on emergency scenes such as water and Gatorade are also paid from this account. Safety supplies are purchased under this account. These include safety vests, safety cones, safety harness, goggles, hearing protectors, safety glasses, protective equipment and supplies against bloodborne pathogens, equipment and supplies to comply with O.S.H.A. requirement sand other general safety needs. Finally, fire-fighting foam for structural, wildland and flammable liquid fires is funded under this account

EMS Supplies & Equipment are all medical supplies necessary to run emergency medical services which include equipment such as airway equipment oxygen regulators, and other equipment that costs less than \$1,000.

EMS Operations EMT recertification fees are also here.District personnel must be re-certified in alternate years. The next due date will be spring of 2025.

Special Operations water and rope rescue equipment is purchased from this account.

Uniforms 790				
SAUVIE ISLAND FIRE DISTRICT BUDGET DETAIL		FY 23-24		
General Fund				
790 Uniforms				
Description	Quantity	Price	Total	
Personnel Uniforms & Equipment	1	2,100	2,100	
			- 0	
Total			2,100	
EXPLANATION:				
<p><u>Personnel Uniforms & Equipment</u>- NFPA approved uniform shirts, uniform pants, boots, badges, coveralls, emblems, jackets, uniform coats, and name tags for firefighters representing the fire district on emergency and educational functions for all personnel. The volunteer recruitment continues to attract many recruits to academy. Volunteer uniforms are again planned for this budget year in addition to our regular uniform expenses.</p>				

Volunteer Service 800				
SAUVIE ISLAND FIRE DISTRICT BUDGET DETAIL			FY 23-24	
General Fund				
800 Volunteer Services				
Description	Quantity	Price	Total	
Volunteer Donation	1	500	500	
Length of Service Award Program	1	8,000	8,000	
Awards and Incentives	1	1,650	1,650	
Wellness Program	1	6,912	6,912	
Total			17,062	

EXPLANATION:

Volunteer services covers expenses for volunteers including response program, background checks on new recruits, meals, coffee and other expenses.

Volunteer Donation is donated to the Sauvie Island Volunteer Firefighters Association to help pay expenses for the Annual Awards Banquet and other Entertainment Committee social events. The donation is omitted this year to save money and because several events were canceled.

Length of Service Award Plan (LOSAP) The Fire Chief and volunteers worked together to develop a LOSAP plan as allowed by IRS rules. The 2023/24 budgeted amount of \$8,000 provides current recognition of individual volunteer efforts.

Awards & Incentives This committee continues to follow the legally allowed methods of reimbursement and decides how best to acknowledge and appreciate volunteers. The expenses for recognition plaques and other items are funded from this account.

Wellness Program- The Wellness Program was written for all personnel. This program includes physicals, physical fitness and vaccinations. It also includes incentive benefits for staff meeting specified fitness goals

Capital Outlay 900				
SAUVIE ISLAND FIRE DISTRICT BUDGET DETAIL			FY 23-24	
General Fund				
900 Capital Outlay				
Description	Quantity	Price	Total	
Administrative Equipment	1	\$ 2,450	2,450	
Building Improvement	1	\$ 82,000	82,000	
Firefighting Equipment	1	\$ 18,500	18,500	
New Vehicles	1	\$ 31,500	31,500	
Fees	1	130	130	
			- 0	
			- 0	
Total			134,580	
EXPLANATION:				
Equipment that costs more than \$1,000 and lasts longer than one year. The list of budgeted items is above.				
Administrative equipments shall be for purchasing of new chairs for training room (14 x \$175)				
Some of the building improvements may be installation of a station vehicle exhaust system or asphalt resurfacing and/or kitchen update (\$80,000 station vehicle exhaust system, \$20,000 sealing parking lot, \$10,000 kitchen update)				
Firefighting equipment is to continue purchasing new fire hose and nozzles (\$15,000) and purchase a swivel/ extendable shute for a water tender (\$3500).				
New vehicles for the opportunity to purchase new engine from Cal Fire (\$15,000 ea) or other used vehicles that would be an upgrade to the fleet.				