

Sauvie Island Fire District				
2019-2020 Budget Preparation Worksheets - General Fund				
	Description	Actual FY 2017	Actual FY 2018	Budget FY 2019
Budget Summary/Overview				
Beginning Fund Balance		\$ 206,691	\$ 192,136	\$ 187,915
Resources				
	Current Taxes	\$ 191,957	\$ 195,477	\$ 198,772
	Interest	\$ 1,864	\$ 2,850	\$ 5,000
	Donations/Refunds/Other Income	\$ 24,137	\$ 6,664	\$ -
Total Resources		\$ 424,649	\$ 397,127	\$ 391,687
Expenditures - Personnel Services				
	Staffing Positions - Payroll, Stipends, etc.	\$ 82,369	\$ 68,018	\$ 101,160
	Worker's Comp	\$ 4,672	\$ 4,780	\$ 4,780
	Payroll Expenses/Taxes	\$ 4,164	\$ 17,950	\$ 9,000
Total Personnel Services		\$ 91,205	\$ 90,748	\$ 114,940
Expenditures - Materials & Services				
	Administrative	\$ 9,022	\$ 8,954	\$ 10,500
	Apparatus and Equipment	\$ 15,537	\$ 8,894	\$ 23,000
	Communications	\$ 13,249	\$ 14,661	\$ 16,700
	EMS	\$ 2,366	\$ 735	\$ 4,085
	Facilities	\$ 10,616	\$ 7,507	\$ 10,230
	Fire Fighting Supplies (PPE, Misc, Tools)	\$ 4,664	\$ 4,716	\$ 9,000
	Health/Wellness	\$ 2,089	\$ 968	\$ 3,000
	Insurance	\$ 8,573	\$ 7,698	\$ 14,000
	Recruitment	\$ 321	\$ -	\$ 750
	Retention	\$ 285	\$ 8,561	\$ 9,300
	Supplies	\$ 1,578	\$ 707	\$ 1,000
	Training/Education	\$ 8,346	\$ 3,387	\$ 11,750
	Travel Expenses	\$ 2,375	\$ 843	\$ 1,600
	Uniforms/PPE Maintenance	\$ 1,429	\$ 1,701	\$ 2,500
Total Materials and Services		\$ 80,449	\$ 69,331	\$ 117,415
Capital Projects				
	Administrative Equipment	\$ -	\$ 500	\$ 750
	Building Improvement	\$ 1,669	\$ -	\$ 4,200
	Firefighting Equipment	\$ -	\$ -	\$ 2,000
	New Equipment	\$ 12,300	\$ -	\$ -
Total Capital Outlay		\$ 13,969	\$ 500	\$ 6,950
Transfers				
	Transfer to Debt Services	\$ -	\$ -	\$ -
	Transfer to Reserve Fund	\$ 25,000	\$ 35,000	\$ 25,000

Total Transfers	\$ 25,000	\$ 35,000	\$ 25,000
Total Expenditures	\$ 210,623	\$ 195,579	\$ 264,305
Contingency	\$ -	\$ -	\$ 10,000
Ending Fund Balance	\$ 214,026	\$ 201,548	\$ 117,382
Total Requirements	\$ 424,649	\$ 397,127	\$ 391,687
Balance Check	\$ -	\$ -	\$ -

Projected FY 2019	Proposed FY 2020	Approved FY 2020	Adopted FY 2020
\$ 224,770	\$ 257,507	\$ 257,507	\$ 257,507
\$ 202,329	\$ 215,300	\$ 215,300	\$ 215,300
\$ 10,217	\$ 4,000	\$ 4,000	\$ 4,000
\$ 6,100	\$ -	\$ -	\$ -
\$ 443,417	\$ 476,807	\$ 476,807	\$ 476,807
\$ 65,435	\$ 95,000	\$ 95,000	\$ 95,000
\$ 3,645	\$ 4,000	\$ 4,000	\$ 4,000
\$ 6,100	\$ 11,400	\$ 11,400	\$ 11,400
\$ 75,180	\$ 110,400	\$ 110,400	\$ 110,400
\$ 12,600	\$ 12,500	\$ 12,500	\$ 12,500
\$ 19,725	\$ 23,000	\$ 23,000	\$ 23,000
\$ 17,000	\$ 16,705	\$ 16,705	\$ 16,705
\$ 500	\$ 3,785	\$ 3,785	\$ 3,785
\$ 5,682	\$ 10,500	\$ 10,500	\$ 10,500
\$ 8,610	\$ 9,000	\$ 9,000	\$ 9,000
\$ 1,000	\$ 3,000	\$ 3,000	\$ 3,000
\$ 8,511	\$ 9,000	\$ 9,000	\$ 9,000
\$ 100	\$ 750	\$ 750	\$ 750
\$ 5,000	\$ 13,300	\$ 13,300	\$ 13,300
\$ 600	\$ 1,000	\$ 1,000	\$ 1,000
\$ 4,500	\$ 11,750	\$ 11,750	\$ 11,750
\$ -	\$ 1,500	\$ 1,500	\$ 1,500
\$ 1,200	\$ 2,500	\$ 2,500	\$ 2,500
\$ 85,028	\$ 118,290	\$ 118,290	\$ 118,290
\$ 702	\$ 1,200	\$ 1,200	\$ 1,200
\$ -	\$ 1,500	\$ 1,500	\$ 1,500
\$ -	\$ 2,000	\$ 2,000	\$ 2,000
\$ -			
\$ 702	\$ 4,700	\$ 4,700	\$ 4,700
\$ -	\$ -	\$ -	\$ -
\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000

\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
\$ 185,910	\$ 258,390	\$ 258,390	\$ 258,390
\$ -	\$ 10,000	\$ 10,000	\$ 10,000
\$ 257,507	\$ 208,417	\$ 208,417	\$ 208,417
\$ 443,417	\$ 476,807	\$ 476,807	\$ 476,807
\$ -	\$ -	\$ -	\$ -

Sauvie Island Fire District					
2019-2020 Budget Preparation Worksheets - Reserve Account					
	Description	Actual FY 2017	Actual FY 2018	Budget FY 2019	Projected FY 2019
Reserve Funds Summary/Overview					
Resources					
	Beginning Operating Reserves	\$ 124,000	\$ 124,000	\$ 124,000	\$ 124,000
	Beginning Capital Reserves	\$ 120,397	\$ 135,820	\$ 164,870	\$ 174,813
	Interest	\$ 3,411	\$ 6,012	\$ 3,500	\$ 7,600
	Transfers from General Fund	\$ 25,000	\$ 35,000	\$ 25,000	\$ 25,000
	Total Resources	\$ 272,808	\$ 300,832	\$ 317,370	\$ 331,413
Expenditures (Repairs & Improvements)					
	Facilities (Major)	\$ -	\$ -	\$ 11,500	\$ -
	Apparatus/Equipment (Major)	\$ 12,868	\$ 2,019	\$ 70,000	\$ 5,000
	Equipment or Apparatus (Minor)	\$ -	\$ -	\$ -	\$ -
	Maintenance Fees	\$ 120	\$ -	\$ 130	\$ 50
	Total Capital Outlay	\$ 12,988	\$ 2,019	\$ 81,630	\$ 5,050
	Total Expenditures	\$ 12,988	\$ 2,019	\$ 81,630	\$ 5,050
Reserved for Future Expenditures					
	Operating	\$ 124,000	\$ 124,000	\$ 124,000	\$ 124,000
	Capital	\$ 135,820	\$ 174,813	\$ 111,740	\$ 202,363
	Total for Future Expenditures	\$ 259,820	\$ 298,813	\$ 235,740	\$ 326,363
	Total Requirements	\$ 272,808	\$ 300,832	\$ 317,370	\$ 331,413
Balance Check		\$ -	\$ -	\$ -	\$ -

Proposed FY 2020	Approved FY 2020	Adopted FY 2020
\$ 124,000	\$ 124,000	\$ 124,000
\$ 202,363	\$ 202,363	\$ 202,363
\$ 7,500	\$ 7,500	\$ 7,500
\$ 25,000	\$ 25,000	\$ 25,000
\$ 358,863	\$ 358,863	\$ 358,863
\$ 11,500	\$ 11,500	\$ 11,500
\$ 120,000	\$ 120,000	\$ 120,000
\$ -	\$ -	\$ -
\$ 131,500	\$ 131,500	\$ 131,500
\$ 131,500	\$ 131,500	\$ 131,500
\$ 124,000	\$ 124,000	\$ 124,000
\$ 103,363	\$ 103,363	\$ 103,363
\$ 227,363	\$ 227,363	\$ 227,363
\$ 358,863	\$ 358,863	\$ 358,863
\$ -	\$ -	\$ -

Sauvie Island Fire District					
2019-2020 Budget Preparation Worksheets - GO Bond					
	Description	Actual FY 2017	Actual FY 2018	Budget FY 2019	Projected FY 2019
Bond Summary/Overview					
Beginning Fund Balance		\$ 712	\$ -	\$ -	\$ -
Resources					
	Tax Revenue - Current Year	\$ -	\$ -	\$ -	\$ -
	Tax Revenue - Past Years	\$ -	\$ -	\$ -	\$ -
	Interest	\$ -	\$ -	\$ -	\$ -
	Other (transfers in from GF, etc.)	\$ -	\$ -	\$ -	\$ -
Total GOBond Revenues		\$ 712	\$ -	\$ -	\$ -
Liabilities/Payments					
	Debt Payment - Principal	\$ -	\$ -	\$ -	\$ -
	Debt Payment - Interest	\$ -	\$ -	\$ -	\$ -
	Other (transfers out to GF, etc.)	\$ 712	\$ -	\$ -	\$ -
Total GOBond Liabilities		\$ 712	\$ -	\$ -	\$ -
Unappropriated Fund Balance		\$ -	\$ -	\$ -	\$ -
Total Requirements		\$ 712	\$ -	\$ -	\$ -
Balance Check		\$ -	\$ -	\$ -	\$ -

Proposed FY 2020	Approved FY 2020	Adopted FY 2020
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
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\$ -	\$ -	\$ -
\$ -	\$ -	\$ -

Acct	Description	Actual FY 2017	Actual FY 2018	Budget FY 2019
Resources - General Fund				
	Beginning Fund Balance	\$ 206,691	\$ 192,136	\$ 187,915
	Tax Revenue - Permanent Rate	\$ 188,229	\$ 193,047	\$ 137,740
	Tax Revenue - Local Option Levy Rate	\$ -	\$ -	\$ 61,032
	Tax Revenue - Prior	\$ 3,728	\$ 2,400	\$ 3,000
	Interest	\$ 5,275	\$ 8,863	\$ 1,500
	Donations	\$ 23,848	\$ 6,343	\$ -
	Donation from Association	\$ -		\$ -
	Other Revenue	\$ 288	\$ 321	\$ -
	Total Resources	\$ 428,059	\$ 403,110	\$ 391,187
Resources - Reserve Fund				
	Beginning Operating Reserves	\$ 124,000	\$ 124,000	\$ 124,000
	Beginning Capital Reserves	\$ 120,397	\$ 135,820	\$ 164,870
	Interest	\$ 3,411	\$ 6,012	\$ 3,500
	Transfers from General Fund	\$ 25,000	\$ 35,000	\$ 25,000
	Total Resources	\$ 272,808	\$ 300,832	\$ 317,370
Resources - General Obligation Bond Fund				
	Beginning Fund Balance	\$ 712	\$ -	\$ -
	Tax Revenue - Current Year	\$ -	\$ -	\$ -
	Tax Revenue - Past Years	\$ -	\$ -	\$ -
	Interest	\$ -	\$ -	\$ -
	Other (transfers in from GF, etc.)	\$ -	\$ -	\$ -
	Total Resources	\$ 712	\$ -	\$ -

Projected FY 2019	Proposed FY 2020
\$ 224,770	\$ 254,507
\$ 203,252	\$ 149,200
	\$ 66,100
	\$ 3,000
\$ 3,425	\$ 4,000
\$ 5,070	\$ -
	\$ -
\$ 63	\$ -
\$ 436,580	\$ 476,807
\$ 124,000	\$ 124,000
\$ 174,813	\$ 202,363
\$ 8,150	\$ 7,500
\$ 25,000	\$ 25,000
\$ 331,963	\$ 358,863
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -

Acct	Items Requests	Justification
Personnel Services - Expenditures		
	Staffing Positions	Costs associated with Chief's office (2.5% COL increase for FY20 for all by FC position). This includes salary for Chief, Ops Chief, Admin Assistant, Facilities/Fleet Manager, limited time project assignments funding
	Worker's Comp	SDAO - Remained same per SDAO for FY20 projections
Payroll Expenses/Taxes	Employer Related Expenses	Payroll Taxes, Social Security, Medicare
Payroll Expenses/Taxes	Payroll Other	Approved expenditures by Board (reduced from previous year)

2019-2020 Requested Budget
95,000
4,000
9,000
2400

Acct	Items Requests
Materials and Services - Expenditures	
Administrative	Dues & Subscriptions
Administrative	Professional Services - Accounting
Administrative	Professional Services - Service Fees
Administrative	Professional Services - Legal Services
Apparatus and Equipment	Repairs/Maintenance- Equipment
Apparatus and Equipment	Fuel/Oil/Lube
Apparatus and Equipment	Repairs/Maintenance- Vehicles
Communications	Communications- Pagers
Communications	Communications- Pagers
Communications	Communications- Radios
Communications	Communications- Radios
Communications	Communications- Cell phones
Communications	Communications- Dispatch
Communications	Utilities- Telephone/Internet
EMS	EMT Recert
EMS	EMS Supplies
EMS	EMS Equipment
EMS	EMS Equipment
Facilities	Rent Real Property
Facilities	Janitorial Services
Facilities	Repairs/Maintenance- Building
Facilities	Repairs/Maintenance- Grounds
Facilities	Utilities- Electricity
Facilities	Utilities- Garbage Service
Facilities	Utilities- Natural Gas
Firefighting	Fire Fighting PPE
Firefighting	Fire Fighting Supplies
Firefighting	Fire Fighting Supplies

	Health/Wellness
	Insurance
Recruitment	Elections & P.R.
Recruitment	Motivation/Incentives
Recruitment	Marketing/advertising
Retention	Awards/Recognition
Retention	Stipend
Retention	Stipend
Retention	Maintenance fees
Supplies	Cleaning Supplies
Supplies	Office Supplies
Supplies	Office Equipment and Software
Training/Education	Educational Opportunities
Training/Education	Online Training Subscription
Training/Education	EMS training course
Training/Education	Training Supplies
Training/Education	Outside Instructors
Travel, Food, Lodging	Travel expenses
Travel, Food, Lodging	Mileage Reimbursement
Uniforms	Uniform expenses
Uniforms	New Members
Uniforms	Laundry/Repair

Justification	2019-2020 Requested Budget
OVFA, OFCA, IAFC, OFDDA, SDAO - Remained to meet projected expenses	2,000
Increased from past expenditures to meet new fee structure (Annual Audit, QB Online/ Payroll)	10,000
Reduced to meet projected use	250
Remained at current rate	250
General repair of small tools and equipment	5,000
Increased for general increases (5%)	4,000
Repair and contemplated contracted Preventative and Emergency repairs	14,000
American Paging fees	2,250
New or replacement pager equipment	350
BOEC user fees (Increased secondary to new radios added and fee increase)	9,000
Radio replacement or maintenance	500
User devices approved by District	1,800
Response software subscription (IAmResponding)	305
Remained at current rate	2,500
Removed as not a recert year	0
Replacement of EMS Equipment	250
Purchases/Upgrades of EMS equipment for increased efficiency of care, battery replacements for AEDs	1,200
PPE for EMS only responders (Nomex Extrication suits (\$202/Jacket + \$265/Pant @ 5) (Rolled from FY19)	2,335
Rental payments for 2 satellite stations	1,800
Professional janitorial services	400
Misc building maintenance and minor upgrades not included in capital	1,000
Increase to meet projected needs	370
Adjusted to meet inflation and use (5% increase)	4,050
Adjusted to meet inflation and use (5% increase)	580
Adjusted to meet inflation and use (5% increase)	2,300
Replacement of worn PPE or need for new - Goal to replace 2 sets/year with current industry standard (1 additional set in case replacement need)	7,500
Replacement of Passport System (with new helmets)	500
Replacement or purchase of needed response equipment	1,000

Shots, Pre-physicals, Wellness	3,000
SDAO Building/Vehicle (Reduced to meet predicated on past expenditures)	9,000
Quarterly newsletter and misc PR needs - Reduced due to projected elections	500
New item for recruitment focus	150
New item for recruitment focus	100
Incentives for retention	1,000
Divided between the total number of members (LOSAP)	4,000
Awarded for activity of members (Cafeteria Plan for Retention)(\$4000 rolled from FY19)	8,000
Fees for VALIC to manage funds	300
General cleaning supplies and equipment	200
No change for current expenses	300
New small equipment and software updates	500
Increased Training reimbursement, classes, conference registration to meet history of use	4,500
Target Solutions Training	2,250
EMT First Responder Course (10 @ \$300 each)	3,000
Products and misc training needs	1,500
Bringing in outside instructors for Fire or EMS	500
Current expenses	1,500
Removed as not used for 5 Fys	0
Duty Shirts, replacement of uniform items	500
Duty Shirts, T-shirts, badges, etc	1,000
Maintenance of Structural PPE and uniform items	1,000

Acct	Items Requests	Justification	2019-2020 Requested Budget
General Fund Capital Projects			
	Office equipment	Office furniture for main office (Chairs X 2 @ \$200) Table and chairs for meeting	1,200
	Building Improvement	Organization and tool chest for shop area	1500
	Firefighting Equipment	Replace worn hose, adapters, and nozzles	2000
		Total	4,700
Expenses			
	Replacement Equipment	Roll over from FY18 - Replace one and add one Brush Rig(2 total) to meet department and NWCG standards (2 @ \$40K for vehicle and \$10K for equipment) (Increased and rolled from FY19)	100,000
	Turnout Washer/Extractor	Purchase and install washer designed for turnouts (Rolled from FY19)	7,000
	Upgrade to Tender Tanks	Need to seal tanks in tenders (2 @ \$10,000)	20,000
	Bay Turnout racks	Replace turnout racks for Interior FF and organize bay for improved efficiency (15 Bay rack)(rolled from FY19)	4,500
		Total	131,500